

Military Veterans Manufacturing Vaccines National Center for Therapeutics Manufacturing (NCTM)



Application Instructions & Required Forms

Thank you for your interest in the *Military Veterans Manufacturing Vaccines* program of the National Center for Therapeutics Manufacturing (NCTM). This program will train Texas military veterans in the curriculum of the NCTM **Biomanufacturing Technical Certificate (BTC)** to ready them for jobs within the Texas biotech and pharmaceutical manufacturing industries. If accepted, participants will complete the 9 course BTC, which consists of 30 hours of online learning and 3 weeks of hands-on technical training in the processes of pharmaceutical manufacturing at the NCTM in College Station, Texas. To apply for the **Spring 2016 Cohort** please follow the instructions below.

- **CONFIRM ELIGIBILITY:** Interested participants under this grant must:
 - be fourteen (14) years of age or older;
 - be a United States (U.S.) citizen or a noncitizen authorized to work in the U.S.;
 - if male, meet U.S. Military Selective Service registration requirements; and
 - be a military veteran residing in Texas.
- **CREATE AN ACCOUNT:** Applicants must create an account in the NCTM training portal, located at: <https://nctmtp.teex.tamus.edu>
- **REGISTER:** Upon creating an account, select **Military Veterans Manufacturing Vaccines** listing and register for the available cohort/class.
- **UPLOAD DOCUMENTS:** When registering, applicants must also upload the following documents by selecting the **"Add Additional Documents to Your Transcript"** button located at the top right of the screen:
 1. Professional Resume
 2. Recommendation Letter
 3. Cover Letter which describes your personal interest in the biopharmaceutical/vaccine manufacturing industry, your expectations/desires upon completion of the program, and any other personal motivations for participating in this training program.

NOTE: You must complete all required fields, including ***Document Description** (resume, recommendation letter, cover letter) and ***Provider** (choose NCTM).

Make sure all required documents are uploaded to the system by **February 26, 2016**. You will be notified via email of your acceptance by **March 4, 2016** and must notify NCTM of your acceptance by **March 9, 2016**.

For questions regarding the application process, please contact us at Programs@NCTMmail.tamu.edu.