

## Workforce Solutions Brazos Valley

### Board Meeting

Thursday, April 20, 2017  
Center for Regional Services  
Board Room  
3991 East 29<sup>th</sup> St, Bryan, TX

### Minutes

Nick Gilley	Private Sector
Robert Orzabal	Private Sector
Nester Leamon	Private Sector
Dr. Mary Hensley	Literacy
Ann Yager Chapman	Private Sector
Ann Boney	CBO
Bill Parten	Adult Basic Education
Shunta Williams	Public Employment
Tashia Dickerson	Private Sector – Child Care
Marsha Skinner	Private Sector
Angie Alaniz	Post-Secondary Education
Frank Perez	Secondary Education
Chris Dyer	Community Based Organization
Jared Patout	Private Sector
Bert Miller	Private Sector
Dianne Ryder	Private Sector
Liz Dickey	Community Based Organization

### Excused

Bob Malaise and Donna Taylor

### Guests

Roberto Gonzalez, TJ Robie, Tony Ramirez and Sean Jevning, and Robert Reyna

### Staff

Tom Wilkinson, Trish Buck, Vonda Morrison, Barbara Clemmons, Rachael Robertson, Jodi Cobler, Kristen Goodson, Sharon Maass, Lidia Hawryluk, Shawna Rendon and Vicki Wilkins

- I. Call meeting to order**  
Meeting called to order by Chair Robert Orzabal at 12:12 PM.
- II. Introductions / Conflict of Interest / Mileage Forms**  
Forms were made available to Board Members.
- III. Review of February 2017 Minutes**  
Minutes were accepted as presented.
- IV. Financial Report**

Ms. Trish Buck reported on the financial report from the end of February. The concerns continue with WIOA youth funding. Mr. Robert Gonzales and Ms. Buck are working on additional strategies to get the spending up where it should be. In WIOA Dislocated funding \$125,000 has been designated at WIOA adult funding. The WIOA adult is approximately 90% expended so the additional funding will be able to be used. AEL site based was deobligated \$15,000 by TWC. There will be additional funding from TWC for the Vocational Rehabilitation Summer Earn and Learn Program. No questions or concerns were shared at this time.

**V. Consent Agenda**

- A. Recommendation to Approve Board Child Care Policy on Provider Selection
- B. Recommendation to Approve Eligible Training Provider System (ETPS) Policy
- C. Recommendation to Approve MOU between WSBVB and Federal Prison Camp Bryan Texas
- D. Recommendation to Approve MOU between WSBVB and Blinn College

Tashia Dickerson abstained from item A.

Mr. Robert Orzabal asked for a motion on items B, C and D. Ms. Dianne Ryder moved to approve items B, C, and D. Mr. Jared Patout seconded the motion. The motion carried.

Mr. Nick Gilley motioned to approve item A. Mr. Bert Miller seconded the motion. The motion carried.

**VI. Regular Agenda**

**A. Executive Director's Report**

Mr. Tom Wilkinson acknowledge Marsha Skinner with a five year plaque which was presented by Chair Robert Orzabal.

Ms. Skinner announced Nucor Steel employees in Leon County started a program called Family and Friends of Steel a charitable organization. The Nucor employees contribute weekly and those funds are distributing in Leon and surrounding counties. It started 15 years ago as a Relay for Life event. June 2 and 3 will be a charitable event to raise donations at the Leon County Expo Center.

Mr. Tom Wilkinson informed the Board that T. J. Robie our Veterans representative was recognized as the employee of the quarter. Mr. Robie introduced Mr. Tony Ramirez, Central Texas Regional Manager and Sean Jevning, supervisor who presented him with an award.

Mr. Wilkinson reported on attending the National Association of Workforce Boards Conference in Washington DC on March 25-28 with Chair Robert Orzabal, Secretary Nick Gilley, Vice-Chair Dianne Ryder, Program Director Trish Buck and himself.

Mr. Wilkinson reported on the forming of a regional Literacy Council. The next step for this group is designing a survey to be sent out to various groups and individuals for opinions and thoughts regarding a literacy council.

Mr. Wilkinson reported on HYPE (Helping Youth Prepare for Employment) event was conducted at the Brazos Valley Expo Center. Vonda Morrison was in charge. Mr.

Wilkinson shared that 15 schools were in attendance with over 900 students participating and over 60 employers. Shunta Williams, Bert Miller and Judge Bill Parten also attended with Nucor Steel staff. Judge Parten, Marsha Skinner and Shunta Williams mentioned they had good feedback and thought it was presented very well.

Mr. Wilkinson announced that on April 27, 2017 there will be an Information Technology Listening and luncheon. Chair Robert Orzabal will chair the meeting. Employers are requested to present their hiring needs. This is to reach out to the community and focus on their employment needs. The IT industry is changing dramatically and the Workforce Center wants to effectively career counsel job seekers on how to get into this industry and meet the employer's needs.

Mr. Wilkinson also announced that on May 02, 2017 there will be a CBLP (Community Business Leaders Partnership) meeting and luncheon. The Federal Reserve Bank of Dallas will be making a presentation. There will be an interactive discussion to hear the needs of the employers.

Dr. Mary Hensley gave an update on the RELLIS campus which is an acronym for the core values of the Texas A&M University which are Respect, Excellence, Leadership, Loyalty, Integrity and Selfless Service is being constructed at the present time. Blinn College had a ground breaking for their building on this campus two weeks ago. Dr. Mary Hensley stated the campus would open in August, 2018. There will be a STEM focus which is Science, Technology, Engineering and Math. A&M will break ground in 2018 and open in 2020. This is the first of this kind in the world. Blinn will be expanding their workforce development programs with electrical, HVAC, plumbing and carpentry. A consultant has been hired to look at detailed skill levels such as knowing if the industry is in need of framers or cabinet makers. Mr. Wilkinson is on the Advisory Committee which was implemented for this project. The Board was invited to have a meeting at the new location and take a tour.

Mr. Wilkinson reported that BVCOG is working on a broadband project and Caldwell will be the first connect. This connection just happens to go by the RELLIS campus. Texas A&M had a need to update their broadband at the new campus and BVCOG was early in their planning and was able to include A&M into the schedule. The next connection will be from Caldwell to Brenham. Brenham Blinn College will be updated to connect with their RELLIS campus as well. Dr. Mary Hensley explained that the RELLIS Campus is located at the old Riverside Campus and Bryan Airforce Base off of Hwy 21.

Mr. Wilkinson acknowledge that Becky Collet and Kristi Hayman for Region VI were in attendance. Region VI sent an invitation to the Grimes County Navasota GED graduation on April 28, 2017. Mayor Bill Parten presented the Madisonville GED graduation at the Kimbrough Center in Madisonville on June 02, 2017. Board members will be informed of these graduations in their area if they would like to attend. Mr. Wilkinson received a letter from the Executive Director of Region VI announcing summer classes in Bryan, Caldwell, Snook, Navasota, Buffalo, Hearne and Brenham.

## **VII. Executive Committee Report**

Ms. Trish Buck announced that there are 10 Board members who are up for reappointment as of 6/30/2017. These Board members will be contacted and the necessary forms will be made available for reappointment.

### **VIII. Planning Committee Report**

Mr. Nick Gilley stated the Consent Agenda was discussed and Ms. Buck would give the performance reporting.

#### **A. Performance**

The Board members have the Dashboard and AEL performance report at their place setting. The At A Glance – Board Contracted Measures has two additional lines at the bottom which are To and From dates for the data period used in calculating these reports. The youth exited in January 2015 and June 2015 is missing the measure by 3 or 4. Several attempts have been made to reach these youth to no avail. The AEL performance report is for all the subcontractors with the customer enrolled with 12+ hours doing well. TANF number needs improvement with customers pulling the information required when they come to the Workforce centers. Transitions is doing very well. The El Civics Integrated Education program have two classes which are doing well. Veteran's reports were submitted by TJ Robie this month and will have more local statistical data in future reports. The WIOA performance is a goal not a target. At the end of the year TWC will look back at all customers served with their characteristics and barriers present. TWC will adjust our performance measure accordingly. The higher the barriers the higher the risk allows for more difficulty in working with the individuals and the performance measure will drop.

#### **B. Board Monthly Monitoring**

The monitoring reports are in the Board packets if you have any questions or concerns at this time. No questions were presented at this time.

Mr. Tom Wilkinson mentioned Statistical Analysis requires accurate information to be input into the database with all barriers notated.

The Vocational Rehabilitation offices will be moving into the Workforce Centers in the near future.

### **IX. Meeting was adjourned at 12:53 PM.**