

# Workforce Solutions Brazos Valley

## Board Meeting

Thursday, June 15, 2017  
Center for Regional Services  
Board Room  
3991 East 29<sup>th</sup> St, Bryan, TX

### Minutes

Nick Gilley	Private Sector
Robert Orzabal	Private Sector
Sharon Flores	Regional Public Assistance
Nester Leamon	Private Sector
Frank Perez	Secondary Education
Angie Alaniz	Regional Brazos Valley Education
Dr. Mary Hensley	Literacy
Bill Parten	Adult Basic Education
Shunta Williams	Public Employment
Melinda Berlan	Private Sector
Ann Chapman	Private Sector
Dr. Eddie Coulson	Private Sector
Donna Taylor	Private Sector
Jared Patout	Private Sector

### Excused

Ann Boney, Tashia Dickerson, Bob Malaise, Bert Miller, Chris Dyer, Doug Weedon, and Dianne Ryder

### Guests

Roberto Gonzalez, Robert Reyna, Diamantina Montalvo, Kristi Hayman, Becky Collett

### Staff

Tom Wilkinson, Trish Buck, Vonda Morrison, Karen Sanders, Barbara Clemmons, Rachael Robertson, Jodi Cobler, Kristen Goodson, Sharon Maass, Shawna Rendon, Lidia Hawryluk, and Vicki Wilkins

- I. Call meeting to Order**  
Meeting called to order by Chair Robert Orzabal at 12:13 PM.
- II. Introductions / Conflict of Interest / Mileage Forms**  
Forms were made available to Board Members.
- III. Review of May 2017 Minutes**  
Minutes were accepted as presented.
- IV. Financial Report**  
A corrected Financial Report was presented by Ms. Trish Buck.

## **V. Consent Agenda**

Robert Orzabal stated that the Planning Committee discussed the Consent Agenda. Mr. Orzabal presented Agenda Item E. Ms. Shunta Williams and Angie Alaniz will be abstaining from Item E Recommend Approval of AEL Content Standard Policy. Mr. Jared Patout moved to accept this Recommendation as presented. Mr. Lester Neamon seconded the motion. The motion carried.

Chair Robert Orzabal presented items B and C. Ms. Shunta Williams abstained from Items B and C. Mr. Nick Gilley moved to accept items B and C as presented to the Board. Ms. Angie Alaniz seconded the motion. The motion carried.

Agenda Items A, D and F were presented before the board. Mr. Bill Parten moved to accept items A, D and F as presented. Mr. Nester Leamon seconded the motion. The motion carried.

## **VI. Executive Directors Report**

Mr. Robert Orzabal opened the floor to Mr. Tom Wilkinson for the Executive Directors report. Mr. Wilkinson stated that since the SERCO negotiations were approved he would be discussing with them improving the integration between the Workforce Center and the BVCOG Housing FSS (Family Self-Sufficiency) Program. This program assists families in their efforts to get off all state, federal and local assistance. The families have 5 years to meet that goal. In hopes of doing better Mr. Tom Wilkinson had a study done of the case notes between the Workforce and the Housing program files and coordination between both activities. The results were not as good as he expects. Mr. Wilkinson stated the key to getting out of poverty is to work and education is a key component. Region 6 ESC our AEL contractor also acknowledges this. Workforce center will have a FSS requirement implemented.

1. Mr. Wilkinson spoke about the TWC Annual Award Nominees for the Annual meeting. Nominations are as follows large Employer of the Year is FujiFilm Diosynth Biotechnologies, Small Employer of the year is Farm Patch, Employer of Excellence and AEL Partnership Award is going to Kent Moore Cabinets, AEL College Award is Blinn College, Veteran Friendly Employer of the Year is BWAY, Inc. and Child Care TRS Award goes to the Workforce Center and the Board Staff.
2. Mr. Wilkinson asked Ms. Rachael Robertson and Jodi Cobler to stand and gave them credit for the outcome of the 32 Teachers for the Teacher's Externship Program. Ms. Rachael Robertson elaborated on the counties involved, the Board's support, the teacher's excitement and updates and pictures would be coming in the near future.
3. Mr. Wilkinson commented on the Vocation Rehabilitation Summer Earn and Learn program. Mr. Robert Reyna was asked to give a review of the program and any comments he might like to add. Mr. Robert Reyna stated there are 31 students with disabilities from the Brazos Valley Region which were split into three groups. The groups will have a three day work readiness program on the job training, completing a resume, how to keep a job, interviewing for a job and the anxiety attached with

that effort. A few of the employers participating include City of Bryan, Emmett Hwy 39 Auto in Normangee, and the City of Navasota. This is a 20 – 32 hours per week for 5 weeks total program. The Youth receive wages from the Workforce Center.

4. Mr. Wilkinson informed the Board there will be no July meeting but there will be a finance committee meeting on August 10,2017
5. There was an award presented to Dr. Eddie Coulson for five years of service present by Chair Robert Orzabal.

**VII. Executive Committee**

A. Nominations of FY 18 Board Officers.

Mr. Robert Orzabal proceeded to explain that the Executive Committee accepted as a whole to have the current officers nominated for the slate. Mr. Orzabal explained that by our Board by-laws there must be two out of the three officers from the Private Sector. Chair Robert Orzabal asked if there were any nominations from the Board. There were none. Ms. Ann Chapman motioned to accept the nominations as is. Mr. Nester Leamon seconded the motion. The motion carried.

WSBV Board ballots would be mailed in the next week with a response deadline of July 14, 2017.

**VIII. Planning Committee Report**

- A. Mr. Nick Gilley introduced Ms. Trish Buck to give an overview of the performance reports. Ms. Trish Buck informed the Board there was a corrected Financial Report at their place setting and proceeded with a short detail of its contents and to review each of the performance reports, local goals and dashboard.
- B. Ms. Trish Buck also noted the Monitoring reports were in each Board packet and asked if there were any questions or concerns regarding the monitoring. None were presented.

**IX. Meeting was adjourned at 12:59 PM.**