

How to Get a Copy of Your Texas Certificate/Transcript

TxCHSE Certificate Purchase Process

Purchases of duplicate certificates of high school equivalency are made through the online search application at www.txchse.com.

The results will produce a PDF that can easily be saved on a computer, emailed to oneself or third parties, and/or printed. It works with Chrome, Firefox, Safari and IE. Smart Phones and tablets are not supported at this time.

TxCHSE Help Desk

TxCHSE customer service has moved to a Help Desk ticketing system through a link can be found on our home page located at www.txchse.com. Here is a direct link to the [Help Desk](#). This will provide a secure method of communicating personal information and documentation to agency staff, as well as providing enhanced tracking and reporting capabilities.

There are six options based on the type of correspondence:

1. [Certificate verifications](#): This is for individuals and 3rd parties unable to verify a certificate using the online search application.
2. [16 and 17-Year-old exception requests](#): Parents or guardians can enter the information directly into the ticket because the forms are no longer required. Third parties will be able to complete the ticket and securely upload a signed consent form as another option.
3. [Personal information Changes/Corrections](#): These can be requested and personal documentation can be securely uploaded.
4. [Test Center Inquiries](#): Current and future test center staff can contact us this way.
5. [High School Equivalency Program/Options Program](#)
6. [General Inquiries](#) is for everything else.

The email address previously used is no longer monitored. Individuals that send an email now receive an autoreply notifying them to resubmit their request in a help desk ticket.

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Texas Certificate of High School Equivalency

College, Career, and Military Prep

Texas Education Agency