

PUBLIC NOTICE
Workforce Solutions Brazos Valley Board
Request for Quotes for Multi-function Digital Copier Rental
for Brazos Valley Workforce Center Offices

The Workforce Solutions Brazos Valley Board (WSBVB) is soliciting quotes for rental of multi-function digital copiers for their workforce centers in the Brazos Valley as they come up for renewal. The Multi-function Copier RFQ can be downloaded on December 19, 2017 at www.bvjobs.org or by request to Barbara Clemmons via email at Barbara.Clemmons@bvcog.org or via phone at 979-595-2801 ext. 2061.

The purpose of the RFQ is to solicit quotes for the rental of multi-function copiers with full service maintenance to be used in day to operations for workforce centers in the Brazos Valley. The first two renewals for 2018 will be in the Brenham and Hearne Workforce Offices.

The primary consideration in selecting a vendor will be their ability to provide equipment per the specifications, cost, experience, and service as specified.

The deadline for proposals will be 4:00 P.M. CST on Friday, January 19, 2018.

Bidders will have the opportunity to ask questions during the bidder's conference. Attendance at the bidder's conference is not mandatory; however, bidders may attend the bidder's conference call at the Center for Regional Services, 3991 East 29th Street – Bryan, Texas 77802. All answers to questions will be posted at www.bvjobs.org by close of business on January 8, 2018.

Deadline for Questions: The Bidder's Conference will be held on **Thursday, January 4, 2018 at 10:00 AM CST**. The call in number is 979-595-2802. Bidders can submit their questions concerning this RFQ to Barbara Clemmons at Barbara.Clemmons@bvcog.org no later than January 3, 2018, 5:00 PM CST.

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