



Request for Proposals for the Management and Operations of Child Care Services (CCS) and/or Workforce Center Services (WCS) and/or Business Services (BSU)

Bidders Conference
Questions & Answers Clarification Document
Updated: May 29th, 2018

1. Per the organization chart included in the RFP, there are several Career Navigator positions listed as part of the BSU team. Is this an oversight? We recognize this org chart represents the current staffing plan, but cannot make the budget work for 12 staff (Less TWC merit staff).
 - a. Please see page 18 of the RFP document. The first paragraph provides the details on what would be required for this staffing plan.
 - b. Page 18 reads: Option C. Business Services
 - i. Business Services staff are located in Brazos County with one-person satellite offices run by the WCS in Burleson, Grimes, Leon, Madison, Robertson, and Washington counties. Current operations include seven staff including a manager, a lead, two outside sales representatives, a facilitator, and two inside staff managing and filling job postings. In addition, the BSU contractor will oversee by the Texas Model all Texas Workforce Commission Employment Services Merit Staff; Brazos Valley currently has seven positions for the Texas Model.
 - ii. Seven full time paid staff are budgeted in this model. This does not include the current positions that are TWC merit staff from the Texas Model. The salary for the TWC merit staff is held at TWC and not included in the dollar amount contracted out.
2. The response to the first Q&A reads: For the Workforce Center Services funding, is the total estimated funding \$1,881,000 with \$576,000 for direct programs and client services or is \$576,000 deducted from the stated \$1,305,000? a. The fund amounts, \$1,881,000 and \$576,000 are separate from one another. Does this mean the total working budget is \$2,457,000? The answer is not clear. Additionally, during the first conference call it was clearly stated that the total dollars available were \$1.305 for operations and \$576 for participant costs.
 - a. *Q&A posted from first bidder's call: 1. For the Workforce Center Services funding, is the total estimated funding \$1,881,000 with \$576,000 for direct programs and client services or is \$576,000 deducted from the stated \$1,305,000?*
 - i. *The fund amounts, \$1,881,000 and \$576,000 are separate from one another.*
 - ii. Clarification: The budget for Workforce Operations is \$1,305,000. The budget for Workforce participant costs is \$576,000. Together this equals \$1,881,000.
3. Since we will not receive firm information from the second round of Q&A until May 30, these will be no time to adjust our proposal/budget, service delivery model, print, make copies and meet the delivery date within 48 hours. Will the Board reconsider and provide a reasonable response timeline for interested bidders?
 - a. All deadlines remain the same.
4. Will it be posted as to who is on this call?
 - a. No.