

Workforce Solutions Brazos Valley

Board Meeting

Thursday, April 19, 2018
Center for Regional Services
Board Room
3991 East 29th St, Bryan, TX

Minutes

Attendees

Jared Patout	Private Sector
Robert Orzabal	Private Sector
Nick Gilley	Private Sector
Frank Perez	Secondary Education
Bill Parten	Adult Basic Education
Ann Boney	CBO
Marsha Skinner	Private Sector
Clark Gandy	Private Sector
Diamantina Montalvo	Public Employment
Dr. Mary Hensley	Adult Literacy
Nester Leamon	Private Sector
Bert Miller	Private Sector
Donna Taylor	Private Sector

Excused

Melinda Berlan, Dr. Eddie Coulson, Tashia Dickerson, Liz Dickey, Chris Dyer, Sharon Flores, Dianne Ryder and Sal Zaccagnino

Guests

Manuel Ugues and Robert Gonzales with WFC-Bryan; and TJ Robie with the Veterans Services.

Staff

Trish Buck, Barbara Clemmons, Rachael Robertson, Jodi Cobler, Kristen Goodson, Shawna Rendon, Lidia Hawryluk, Sharon Maass, Vonda Morrison, Karen Sanders, and Vicki Wilkins

I. Call meeting to Order

Meeting called to order by Chair Robert Orzabal at 12:20 PM.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members.

Introduction of John Brieden III, Madison County Judge who has been nominated to fill the position of Michael Costa as a Board member.

III. Review of January, 2018 Minutes

WSBV Board Meeting Minutes for February 15, 2018, were accepted as presented.

IV. Financial Report

Ms. Trish Buck reviewed the financial report for the month of February 2018.

Detailed information was given on accounts which were over expended, under expended and additional funding from the state that was received. The funds that may need to be FIFO'd (First In – First Out) were discussed in detail.

V. Consent Agenda

A. Ratify Executive Committee Approval of Summer Earn and Learn Policy

Ms. Diamantina Montalvo abstained from the ratification.

B. Ratify Executive Committee Approval of FY 18 Summer Earn and Learn Funding Up to \$122,900.00 to SERCO.

Ms. Diamantina Montalvo abstained from this ratification.

A & B Ratifications were from last month's Executive In Lieu of Board Meeting.

C. Recommend Approval of an Additional \$3,800.00 to SERCO for FY18 Summer Earn and Learn

Ms. Diamantina Montalvo abstained from this recommendation.

D. Recommend Approval of Vocational Rehabilitation Paid Work Experience Policy

E. Recommend Approval of FY 18 Vocational Rehabilitation Funds of \$ 50,000 to SERCO for Paid Work Experience

Items C, D, And E were discussed in detail during the Planning Committee earlier.

Ms. Diamantina Montalvo abstained from this recommendation.

Item E was deferred to present before the Board as a whole.

F. Recommend Approval of Memorandum of Understanding between AARP Foundation and Workforce Solutions Brazos Valley

Item F was deferred to present before the Board as a whole.

G. Recommend Approval of Revised NCP Incentive Policy

Item G was deferred to be presented to the Board as a whole.

Bert Miller moved to accept the recommendations as presented and for the deferment of Planning Items E – G to the Board Meeting. Ms. Mary Hensley seconded the motion. The motion carried.

VI. Executive Directors Report

1. HYPE (Helping Youth Prepare for Employment)

Mr. Tom Wilkinson reported approximately 820 students and 72 schools participated. Milano and Lexington were present which are not in the Brazos Valley Region. Ten speakers were present which included our Board member Ms. Ann Yager Chapman of Woodson Lumber. Discussion on Vendors and their interactive speaking and activities with the students were shared. Ms. Vonda Morrison shared her thoughts and high points of the conference. The planning session for next year will be started today with the school chosen date and then confirm availability with the Expo Center.

2. NAWB (National Association of Workforce Boards)

Mr. Wilkinson reported on the highlights of the meeting which was held in Washington DC. Attendees were Mr. Tom Wilkinson, Ms. Dianne Ryder, Ms. Trish Buck and Mr. Nick Gilley. Mr. Nick Gilley was impressed with the presentation of the Florida Entrepreneurial training program.

Mr. Wilkinson also mentioned the Madisonville, Navasota and Brenham students who had graduated from the AEL and GED classes recently.

VII. Planning Committee

Mr. Nick Gilley explained the Planning committee had met. First he would like Ms. Trish Buck to discuss the Performance Reviews.

A. Ms. Trish Buck presented the performance review reports which were in the packet.

The Contracted Measures statement was reviewed which took the place of the colorful Dashboard report. The AEL performance report for February and March was in the packets with emphasis on the March report which includes the additional funds and additional performance target implemented. The Intensive is the On-Site program which Monterrey Mushrooms have agreed to

have two classes of 25 adults in each class lasting 2-4 months. The Veterans report for February and March was reviewed with emphasis on modifying the job postings to include the Military Crosswalk which gives title of military who would be applicable for the particular job posting if approved by the employer.

The floor was opened for questions and concerns regarding the performance reports with none voiced at this time.

Mr. Gilley went over the planning committee which included the deferment of items B, C and D. Items C and D will be discussed first and then item D which will be an extensive discussion.

B. Recommend Authorization to Negotiate with Region 6 ESC for FY 19 Services.

Ms. Buck reviewed the process by which the Board receives the AEL funding. Our partners for the funds beginning July 1, 2018 as proposed are Blinn College, Madisonville ISD, Region 6 and Housing. A consortium is required because Workforce Boards cannot submit a proposal unless they have an educational partner. TWC is the grantee which chose AEL and the Workforce Board cannot procure a new contractor. At this time only the planning estimates are completed for the AEL service providers. Ms. Sharon Maass has included AEL's performance measures and concerns. The concerns and strengths were discussed.

It was asked to vote on Item C and Item D as a group.

Mr. Bill Parten, Ms. Diamantina Montalvo, and Ms. Mary Hensley abstained.

Ms. Ann Boney motioned to accept the recommendation as present. Mr. Bert Miller seconded the motion. The motion carried.

C. Review and Recommendation Concerning Adult Education FY 19 Madisonville ISD.

It was asked to vote on Item C and Item D as a group.

Mr. Bill Parten, Ms. Diamantina Montalvo, and Ms. Mary Hensley abstained.

Ms. Ann Boney motioned to accept the C and D recommendations as presented. Mr. Bert Miller seconded the motion. The motion carried.

Mr. Nick Gilley brought attention to the Board Monitoring Reports in the Board packets. Ms. Buck announced the Local Board Goals handout which show the surveys developed on Child Care, Transportation and that the Child Care provider's survey has gone out. There is a list of employers which have been contacted on the back of the Local Goals. The 3rd item is the Soft Skills which are being worked on currently regarding the talent test.

D. Review and Recommendation Concerning Workforce Center Operations including Child Care.

Ms. Trish Buck presented the Board staff's recommendation to go out for procurement for the management of the workforce center and/or child care services and/or business services. This is based on the review of SERCO's overall performance. The data presented in the Board packet was presented to the overall Board. Primary concerns were funds management, low case load numbers, overall outreach for the programs, staff management, and quality of services. The Board allowed Mr. Ugues to speak openly to the Board. Mr. Ugues expressed he understood the Board's concern. The 1st year had many challenges and have been overcome with improved services. Statistics giving Brazos Valley Workforce Board rated top 10 out of 6 measures and rated top 15 in all measures must show there has been a considerable positive change. Feedback and Customer Surveys are high and error rates decreasing reflect their commitment. WIOA has increased by 30% and job postings are up 35% with a 41% business increase. Mr. Ugues has forecasted by September 30, 2018 the workforce center will be meeting or exceeding all monitoring. Mr. Ugues apologized he failed in acquiring a permanent Project Director. Mr. Ugues has taken this opportunity to

reassess priorities and serving the customers and asked the Board not to go out for procurement at this time. If procurement is chosen SERCO will rebid but funds and income will be renegotiated. Mr. Ugues was apologetic and mentioned a permanent Project Manager would be hired by June 30, 2018 and he would respect the Board's decision.

Mr. Robert Orzabal asked if the Board wanted to go out for procurement now or wait until next year. Mr. Orzabal asked if it was the Board Staff's recommendation that the Board go out for procurement. Ms. Buck answered with an "it is" however, it is the Board's decision. Mr. Orzabal asked if there were any questions.

Ms. Mary Hensley motioned to accept the Board staff's recommendation and go out for procurement. Ms. Ann Boney seconded the motion.

The floor was opened for discussion. The Board asked SERCO staff if they would mind to leave the Board room while the Board had a discussion. SERCO agreed and exited the Board Room. The length of SERCO contract and the procurement process was discussed. The risk of increased management cost was discussed.

Discussion was ended and Mr. Orzabal asked the Board to affirm the original motion to accept the Board Staff's recommendation to go out for procurement. Motion carried.

VIII. Meeting was adjourned at 1:56 PM.