

Workforce Solutions Brazos Valley

Board Meeting

Thursday, June 21, 2018
Center for Regional Services
Board Room
3991 East 29th St, Bryan, TX

Minutes

Jared Patout	Private Sector
Nick Gilley	Private Sector
Frank Perez	Secondary Education
Bill Parten	Adult Basic Education
Clark Gandy	Private Sector
Diamantina Montalvo	Public Employment
Dr. Mary Hensley	Adult Literacy
Nester Leamon	Private Sector
Bert Miller	Private Sector
Melinda Berlan	Private Sector
Tashia Dickerson	Child Care - Private Sector
Chris Dyer	CBO
Sharon Flores	Public Assistance – Regional
Doug Weedon	Vocational Rehabilitation – Regional
Sal Zaccagnino	Economic Development
Eddie Coulson	Private Sector

Excused

Ann Boney, Angie Alaniz, Dianne Ryder, Donna Taylor, Robert Orzabal and Ann Yager Chapman

Guests

Manuel Ugues, Latresia Williams, Robert Reyna and Gayle Mann with WFC-Bryan; TJ Robie with the Veterans Services, Commissioner Phillip Cox with Grimes County, Stu Musick with Navasota ISD and Tim Foster with ResCare

Staff

Trish Buck, Barbara Clemmons, Rachael Robertson, Kristen Goodson, Shawna Rendon, Lidia Hawryluk, Sharon Maass, Karen Sanders, and Vicki Wilkins

I. Call meeting to Order

Meeting called to order by Secretary Nick Gilley at 12:04 PM.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members.

Introduction of guests in attendance and WSBV Board Staff new employee Sylvia McMullen as Student HireAbility Navigator was given by Ms. Trish Buck. Ms. Trish Buck also announced that this would be the last meeting for Mr. Chris Dyer and Mr. Eddie Coulson both of whom were resigning effective July 01, 2018 and thanked them for their service and commitment while being a Board member.

III. Review of April 2018 Minutes

WSBV Board Meeting Minutes for April 19, 2018 were accepted as presented.

IV. Financial Report

Ms. Trish Buck reviewed the financial report for the month ending April 30, 2018. FY 16 has been closed out for the WIOA funds. OSY (Out of School Youth) funding has been FIFO'd which left \$ 800,000 for FY 17 and the funds should be 80% expended by June 30, 2018. TWC has the ability to de-obligate or leave the funding as is. At this time we have not been notified of any de-obligation from TWC. NCP funding had an overage and Brazos County has only been allowed 1 worker. However, we can now take customers who live within a 30 mile radius of the Brazos County court house if their case is in the Brazos County jurisdiction. This will help us increase the numbers served in the NCP program. No questions or concerns were voiced at this time and the Financial Report was accepted as presented.

V. Consent Agenda

A. Recommend Approval of Memorandum of Approval Between Workforce Solutions Brazos Valley Board and Motivation Education & Training, Inc. Senior Community Service Employment Program.

B. Recommend Approval of Memorandum of Approval Between Workforce Solutions Brazos Valley Board and CVS

C. Recommendations for Texas Workforce 2018 Employer Awards

D. Review and Recommendation Concerning Blinn College Adult Education & Literacy Grant Up to \$ 523,624

i. Ms. Diamantina Montalvo and Ms. Mary Hensley abstained from this recommendation.

E. Review and Recommendation for Monterey Mushroom Workplace Literacy Grant Up to \$ 4,000

i. Ms. Diamantina Montalvo and Mayor Bill Parten abstained from this recommendation.

F. Recommend Approval of Addition of FY 19 WIOA Funding to SERCO Contract Up to \$430,347

G. Recommend Approval of Modification of Personal Identifying Information Policy

i. Items A – G were motioned to be accepted as presented by Mr. Jared Patout with Ms. Diamantina Montalvo abstaining from D, E, and F. Chancellor Mary Hensley abstaining from D, and Mayor Bill Parten abstaining from Item E. Mr. Frank Perez seconded the motion. The motion carried.

VI. Executive Directors Report

A. Texas Association of Workforce Boards

Ms. Trish Buck brought forth the Executive Directors Report due to Mr. Tom Wilkinson presently attending the TARC (Texas Association of Regional Council) convention in Austin, Texas. The TAWB conference which was attended by Mr. Tom Wilkinson and Chair Robert Orzabal was very productive. There were several discussions on the AEL (Adult Education and Literacy) grants as well as the state receiving additional funding for Child Care. The Brazos Valley child care budget will increase from \$5.3 million to \$7.9 million. This also means \$747,876 will be used to give rate increases to the child care providers in our area. The state recommends and sets the rates for each level of child care and each provider will receive a rate increase according to their level. More

funds allows the child care program to have open enrollment which has left child care with no waiting list at this time. The state is recognizing the suggestions from the local boards and changes are taking place.

B. NAWDP (National Association of Workforce Development Professionals)

Mr. Tom Wilkinson is on this board and additional workforce center staff attended this convention.

Ms. Trish Buck asked Mr. Nester Leamon to give a description of the recent Union Pacific Railroad ground breaking for the Mumford yard. Mr. Nester Leamon gave a brief informative recollection of the celebration and the data that Union Pacific released with the effect of this yard concerning Brazos Valley economic development. Ms. Trish Buck elaborated regarding the minimum pay scale job postings starting at \$45,000 with online job applications and descriptions of job details, written and physical ability testing, and medical examination physicals which are required. Internships can be applied for starting with Junior and Senior's in college. These will all be Union jobs with 13 weeks of training with advancement to a higher level.

The Texas Economic Development Association awarded Blinn College and Research Valley Partnership with an award for Outstanding Economic Development and Partnership in our area last week in Galveston.

C. Child Care Conference

Provided at your place setting is a sample of the Child Care Conference handbook and lanyard name badge with the theme of "Under Construction" which will be taking place on June 23 and 24th at the Expo Center. All Board members are invited to attend and experience the atmosphere and training.

On July 03, 2018 the Workforce will be hosting the 12th Annual Independence Day Job Fair which honors Veterans. Please pass the information along to attend between 10:00 AM to 2:00 PM.

The Navasota ISD has provided a building for the Navasota Workforce Center at 109 Rattler Drive and the Board would like to thank Superintendent Stu Musik and Navasota ISD for that facility. The Grimes Chamber of Commerce Grand Re-Opening of the Navasota Center was held on June 14, 2018 from 4:30 PM to 7:00 PM with an attendance of 50 guests. There is space for a small computer lab class, where AEL classes, Indigent Healthcare and Vocational Rehabilitation services could be given.

The Caldwell Workforce Center will be relocating to a much larger office at 100 S Echols Street Suite C, which is on the square in downtown Caldwell, in July.

VII. Executive Committee

A. Review of By Laws and Board Officer Nominations (Nominations from Floor)

Mr. Nick Gilley reviewed the items from the Executive Committee meeting with a recommendation to keep the officer slate as is for another term. The floor was opened to allow for the Boards nominations. Ms. Trish Buck reviewed the WSBV By-Laws before nominations began. A motion was made by Mr. Bert Miller to cease nominations from the floor. Mr. Bill Parten seconded the motion. The motion carried.

B. Review Recommendation and Awards on Board Request for Proposals on Child Care Operations and/or Workforce Center Operations and/or Business Services Unit

Mr. Nick Gilley asked Ms. Shawna Rendon to recap the interview data handout from the June 14, 2018 meeting of bidders. The recommendation from the WSBV Board staff is to award ResCare the RFP for Workforce Center Operations and Business Services Unit. No child care bids were

received except SERCO. The committee recommended SERCO be retained for the Child Care Operations. Ms. Shawna Rendon stated that if SERCO decided to withdraw from Child Care Operations an additional RFP for the Child Care would need to be executed.

Mr. Nick Gilley entertained a motion to allow the Board staff to negotiate a contract with ResCare for the Workforce Services and Business Services and with SERCO for child care services with the additional approval to issue a RFP for Child Care Operations if SERCO withdraws from negotiations over the Child Care Operations.

Ms. Mary Hensley motioned to accept the Board staff's recommendations as presented with approval of an additional RFP to be released for the Child Care Operations if required. Mr. Clark Gandy seconded the motion. The motion carried.

VIII. Planning Committee

A. Performance Review

Ms. Trish Buck presented the June Local Goals highlighting the survey data received. Regarding the Workforce Center there are only two goals which are not being met at this time. The Center projects that all measures will be met by the end of the year. The May AEL current enrollment of 12+ hours are being met as of today. Transitions with a 73 out of 83. El Civics were 34 out of 40. The IET was 14 out of 18. The Intensive with 0 out of 43 has now been met and expected to exceed due to the Monterey Mushroom having 2 classes of 25 clients in each class and with two classes for July and August for next year.

Recently Region 6 has voluntarily withdrew from providing AEL services for our region. Blinn College was approved Tuesday by their Board to be our lead educational service provider. It will take a month to 45 days to commence classes operated by Blinn College. This will be a transition period starting June 22, 2018.

Madisonville is continuing with services provided by the MCISD and Housing is continuing to provide classes. Brenham classes will be moving to a more ADA compliant facility, hopefully at no charge, in the near future.

The Veterans Coalition met last night with the Red Cross, Bush School and other local agencies attending and had a good turnout. The May Veterans report was reviewed.

B. Results of Local Goal Surveys

The survey questions had been field tested by the Executive Committee prior to release. The results of surveys included in your Board packet served 3 purposes. Customer survey regarding employment barriers, employer survey regarding employment barriers and child care provider survey regarding non-traditional hours. Ms. Trish Buck gave a detailed report from the materials in the Board packet. The recommendation to the Board at this time regarding the survey responses is to hold a public meeting thru BVCOG and host regional transportation experts to highlight transportation resources and needs for employers. An additional recommendation to have a meeting of employers and child care providers interested in non-traditional childcare expansion. Ms. Trish Buck welcomed any suggestions from the Board and asked if there were any questions she would address those at this time. No questions were voiced.

C. Board Monthly Monitoring

The monitoring reports are in the Board packets. If there are any questions or concerns I will address those at this time. No questions or concerns were voiced.

Mr. Nick Gilley wanted to verify the consent Agenda item D of \$523,624 was the balance of the SERCO contract. Ms. Trish Buck explained this \$523,624 was the new contract which will be awarded to Blinn College.

No other questions or concerns were brought before the Board.

IX. Adjourn/Evaluations

Ms. Buck announced there would be no July 2018 WSBV meetings but we would be mailing the officer ballots out.

Meeting was adjourned at 1:48 PM by Secretary Nick Gilley.