

Workforce Solutions Brazos Valley

Board Meeting

Thursday, March 21, 2019

Center for Regional Services

Board Room

3991 East 29th Street, Bryan, TX

MINUTES

ATTENDEES

Ann Boney	CBO
Bert Miller	Private Sector
William "Bill" Parten	Adult Basic Education
Clark Gandy	Labor/Veterans
Crystal Crowell	CBO
Dianne Ryder	Private Sector
Doug Weedon	Vocational Rehabilitation
Jared Patout	Private Sector
Josh Isenhour	Private Sector
Liz Dickey	CBO
Marsha Skinner	Private Sector
Mary Valadez-Perez	Public Assistance
Nester Leamon	Private Sector
Nick Gilley	Private Sector
Robert Orzabal	Private Sector
Roby Somerford	Private Sector

Excused

Ann Yager Chapman, Donna Taylor, Frank Perez, Mary Hensley and Sal Zaccagnino

Guests

Tara Lamont-Program Director, Bradley Williams- Vice-President of Eastern Operations, Robert Kershey-Accountant, Dewayne Street-Regional Director, and Dora Lopez-Operations Manager for Workforce Center/BSU Contractor ResCare, Ramona Malone ResCare WFC Hearne staff in training, Latresia Williams-CCMS Program Manager SERCO, Manuel Ugues-SERCO, John Brieden III, TJ Robie and Tony Ramirez-Veterans Services

Staff

Tom Wilkinson, Michael Parks, Vonda Morrison, Barbara Clemmons, Karen Sanders, Rachael Robertson, Rachael Richmond, Jodi Cobler, Vicki Wilkins, Kim Patch, Kristen Goodson, Lidia Hawryluk, Rachel Richmond, Sharon Maass and Jasmine Schoellman.

I. Call Meeting to Order

Meeting called to order by Chair Robert Orzabal at 12:12 PM.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members.

III. Review of February 2019 Minutes

WSBV Board minutes for February 21, 2019 were accepted as presented.

IV. Financial Report

Ms. Vonda Morrison presented in detail the February 2019 financial report. Ms. Morrison pointed out line 16, AEL finances are underspent. Teacher Externship an additional grant was received. The floor was opened for questions or comments. None were voiced at this time.

V. Consent Agenda

A. Recommend Approval of Modification of Choices Child Care Policy

B. Recommend Approval of Choices Incentive Policy

C. Review of ResCare Strategy Proposal

Mr. Orzabal informed the Board the Recommendations were approved and reviewed in the Planning Committee Meeting. ResCare performance from last month to current projections were discussed and reviewed. Mr. Nick Gilley motioned to approve the Consent Agenda. Ms. Ann Boney seconded the motion. The motion carried.

VI. Executive Director's Report

A. Teacher Externship Program 2019

A new Grant has been received and the Board Staff are recruiting employers and teachers. This is a 3-4 day experience of a teacher working at an employer's job site which is \$500.00 - \$700.00 paid to the teacher which part is paid by the WSBVB and the employer. There are openings for up to 30 teachers.

B. New Board Members – Reed O'Brien (TWC) and John Brieden III

Reed O'Brien from TWC is replacing Diamantina Montalvo who resigned and will be appointed on April 16 by TWC. John Brieden III will be effective July 01, 2019.

C. Board Member Tenure – Doug Weedon

Mr. Weedon has retired and his term will end on June 30, 2019.

D. Sumer Earn and Learn program (SEAL) 2019

Vocational Rehabilitation has partnered with us for this program.

E. Caldwell Workforce Center Open House

April 4, 2019 from 4 to 6PM - They had been sharing office space with the Caldwell Chamber of Commerce and now are located at 100 S. Echols Street, Suite C in Caldwell on the courthouse square.

F. Helping Youth Prepare for Employment (HYPE)

HYPE Career Expo 2019 – April 17, 2019

Theme: Break the Mold: Non-Traditional Employment

This is HYPE's 7th year. It is a job and career investigation for high school junior and seniors.

VII. Planning Sub-Committee Meeting

Mr. Nick Gilley explained the recommendations which were discussed in the Planning Committee meeting with the Board approving all those recommendations.

A. Performance Review

B. Board Monthly Monitoring

Mr. Gilley introduced Ms. Vonda Morrison for the performance review. Performance is not being met for the following measures: Choices, WIOA Dislocated Worker Employed-Quarter 2, Youth Credential Quarter 2, and SNAP general population.

We are not meeting two of the five performance measures for AEL. The monitoring reports are in the Board packet for your review.

Mr. Tom Wilkinson explained the BVCOG's Financial Audit should have been on this Agenda but will be in your next packet. It was a clean audit as usual.

Ms. Dianne Ryder wanted to be upfront with the Board that the Planning and Executive Committee are very concerned regarding the performance and expenditures of ResCare. The Executive Committee will be receiving weekly reports via email and ResCare has assured the Planning Committee today they would be meeting performance by the end of May.

Mr. Wilkinson announced the new Work in Texas software in which TWC will be coming onsite to perform the training within the next 60 days.

Mr. Orzabal informed the Board members that if ResCare does not meet performance by the end of May it is possible a procurement of a new subcontractor will be considered.

Mr. Wilkinson received feedback regarding a young person with no job experience who had come into the workforce center. The feedback was good but what was not offered was training for this individual when there are funds out there to meet that particular need.

VIII. Adjourn/Evaluations

Chair Robert Orzabal adjourned the meeting at 12:40 PM