

Workforce Solutions Brazos Valley

Board Meeting

Thursday, May 16, 2019 – 12:00 PM

Center for Regional Services

Board Room

3991 East 29th Street, Bryan, TX

MINUTES

ATTENDEES

Angie Alaniz	Post-Secondary Education
Ann Boney	CBO
Ann Yager-Chapman	Private Sector
Bert Miller	Private Sector
William “Bill” Parten	Adult Basic Education
Clark Gandy	Labor
Crystal Crowell	CBO
Doug Weedon	Vocational
Jared Patout	Rehabilitation
Josh Isenhour	Private Sector
Liz Dickey	Private Sector
Marsha Skinner	CBO
Mary Valadez-Perez	Private Sector
Melinda Berlan	Public Assistance
Nester Leamon	Private Sector
Nick Gilley	Private Sector
Reed O’Brien	Private Sector
Robert Orzabal	Public Employment
Roby Somerford	Private Sector

Excused

Dianne Ryder, Donna Taylor, Frank Perez, Mary Hensley, Sal Zaccagnino and Tashia Dickerson

Guests

Lisa Buchanan ResCare Deputy Director, Rachelle Defillo ResCare Deputy Director, DeWayne Street-ResCare Regional Director, and Dora Lopez-ResCare Performance Manager, Latresia Williams-SERCO-CCS Services Director, Gayle Mann SERCO-CCS Provider/Financial Manager, John Brieden III – Washington County, TJ Robie - Veterans Services and Sean Jevning - Lead Local Veterans Employment Representative

Staff

Michael Parks, Vonda Morrison, Karen Sanders, Rachael Robertson, Jodi Cobler, Vicki Wilkins, Lidia Hawryluk, Sharon Maass, Barbara Clemmons, Shawna Rendon, and Jasmine Schoellman.

I. Call meeting to Order

Meeting called to order by Chair Robert Orzabal at 12:12 PM.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members.

III. Review of April 2019 Minutes

WSBV Board minutes for April 18, 2019 were accepted as presented.

IV. Financial Report

Ms. Shawna Rendon presented the Financial Report through March 31, 2019. There has been some increase in expenditures by the contractors, but it is not enough even with the April expenditures. The WIOA Grants term at the end of June and we are trying our best not to have a de-obligation. Youth funding will probably have a de-obligation. ResCare needs to have enough expenditures to finish out last year's money by the end of June. Child Care does have a large waiting list and they are meeting their performance and expenditures. WIOA OSY (Out of School Youth) are a difficult population to engage. ResCare can only spend 25% of WIOA funds on ISY (In School Youth) and 75% of WIOA funding is for OSY. This is an issue across the state of Boards having issues engaging the OSY population. Mr. Roby Somerford motioned to accept the Financial Report as presented with Marsha Skinner seconding the motion. The motion carried.

V. Consent Agenda

A. Recommend Approval of Eligible Training Provider Policy

Ms. Karen Sanders explained the Eligible Training Provider Policy in detail and asked for the policy to be recommended for approval. Mr. Jared Patout motioned to accept the recommendation as presented. Ms. Ann Boney seconded the motion. The motion carried.

B. Update on ResCare's Performance

Ms. Morrison proceeded to inform the Board that Tara Lamont, ResCare Project Director resigned. There are now two (2) Interim Deputy Directors Lisa Buchanan and Rachelle Defillo, both are encouraged to apply for the Project Director and Deputy Director positions in Brazos Valley. Both Deputy Directors have program knowledge and experience and have made steps toward training staff and increasing performance.

Mr. Orzabal opened the floor to ResCare. Ms. Rachelle Defillo gave an introduction of her work experience and background and her areas of expertise. Ms. Lisa Buchanan gave her introduction including her experience, background and areas of expertise. ResCare still has vacancies for a Training Coordinator and several TDS (Talent Development Specialists). ResCare brought in several staff members from other workforce board areas for support in February – May. Mr. Street acknowledged he took responsibility for the previous leadership and not being as aggressive as he should have been.

VI. Convene into Executive Session if needed.

There was no Executive Session.

VII. Action Related to Executive Session if Needed.

No motions due to no Executive Session

VIII. Executive Director's Report

A. Update on TAWB meeting (Austin)

B. National Association of Workforce Boards (TAWB Update)

C. SEAL (Update)

Chair Orzabal apologized for Mr. Wilkinson's absence due to a meeting out of town. Chair Orzabal updated with his presence at the TAWB meeting in May. TWC Commissioner Thomas representing the public sector was present and has now resigned.

Mr. Wilkinson was attending the NAWB while Chair Orzabal was at the TAWB conference. Ms. Morrison explained SEAL is our Summer Earn and Learn Program. The Workforce Board and Center partners with Vocational Rehabilitation to have a summer program for students with disabilities. The Workforce Center places those individuals in worksites. Vocational Rehabilitation (VR) referred 91 applications. The program starts in June and most of the 7 counties are participating. The state gives us a goal to have 38 students placed on

worksites and we have surpassed that goal. The Workforce Center will facilitate the job readiness classes and orientation with the students. Workforce Center staff is responsible for worksite placement for the students. Students are placed on the worksites based on their interests and type of job they would prefer. SEAL Students are placed at worksites for five (5) weeks and they can work up to 20 hours a week to gain skill sets and hopefully a job with the hosting employer. Ms. Buchanan mentioned the orientation is an overview of what the Workforce Center expects toward responsibility of the student and parent. The student needs to be as independent as possible. There will be a two (2) day session for job readiness, helping students practice elevator speeches, a mini resume, how to shake hands, how to be on time for work and concentrating on the soft skills. Ms. Buchanan stated the first session is scheduled May 28 and 29 and second session June 3 and 4th from 8:30 AM to 3:30 PM due to a requirement of 10 hours of work readiness training. Chair Orzabal asked Ms. Morrison to email the Board with the dates and details of the orientations, job readiness if anyone would like to help with the soft skills training.

IX. Planning Sub-Committee Meeting

A. Performance Review

B. Board Monthly Monitoring

Mr. Gilley introduced Ms. Vonda Morrison for the performance review and further details. Ms. Morrison reviewed the Contracted Measures for performance details. Reminder that the Board is on TAP due to not meeting Choices performance measures. Performance is changing and increasing on a positive note. Child Care is meeting performance measures. Adult Education and Literacy is meeting 1 out of 5 measures. There is a possibility funds will be de-obligated due to negative performance. Ms. Karen Buck, Vice-Chancellor of Blinn College is aware and meetings are taking place to increase enrollment.

X. Adjourn/Evaluations

Chair Robert Orzabal adjourned the meeting at 12:43 PM