

Workforce Solutions Brazos Valley

Board Meeting

Thursday, August 15, 2019 – 12:00 PM

Center for Regional Services

Board Room

3991 East 29th Street, Bryan, TX

MINUTES

ATTENDEES

Angie Alaniz	Post-Secondary Education
Ann Boney	Community Based Organization
Ann Yager-Chapman	Private Sector
William “Bill” Parten	Adult Basic & Continuing Education
Clark Gandy	Veterans & Organized Labor
Donna Taylor	Private Sector
Frank Perez	Secondary Education
Josh Isenhour	Private Sector
John A Brieden, III	Community Based Organization
Liz Dickey	Community Based Organization
Marsha Skinner	Private Sector
Mary Valadez-Perez	Public Assistance
Melinda Berlan	Private Sector
Nick Gilley	Private Sector
Robert Orzabal	Private Sector
Sal Zaccagnino	Economic Development
Tashia Dickerson	Child Care

Excused

Bert Miller, Crystal Crowell, Dianne Ryder, Jared Patout, Mary Hensley, Nester Leamon, Reed O’Brien, and Roby Somerford.

Guests

Rachelle Defillo ResCare Deputy Director, and DeWayne Street- ResCare Regional Director. Latresia Williams-SERCO-CCS Services Director, Gayle Mann SERCO-CCS Provider/Financial Manager, and Angela Bush SERCO Child Care

Staff

Michael Parks, Vonda Morrison, Karen Sanders, Rachael Robertson, Rachael Richmond, Jodi Cobler, Vicki Wilkins, Lidia Hawryluk, Sharon Maass, Barbara Clemmons, Shawna Rendon, and Jasmine Schoellman, Stephen Bailey.

I. Call meeting to Order

Chair Orzabal called the meeting to order at 12:10 pm. All items will be ratified from June 20, 2019 due to having an Executive-In-Lieu of Board meeting.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members. Anthony Garcia, Blinn AEL Director was

introduced along with Rachelle Defillo who has been officially hired as ResCare Workforce Center Program Director.

III. Review of May and June 2019 Minutes

WSBV Board minutes for May 16, 2019 and June 20, 2019 were ratified as presented.

IV. Financial Report and FY20 Board Budget

Ms. Shawna Rendon, Program Administrator reviewed and discussed the Financial Report.

The 2019 Budget was presented as a Recommendation for Approval by the Finance committee from the meeting held on August 08, 2019.

No questions or concerns were voiced at this time. A motion was presented to accept the Budget as presented by Angie Alaniz. Ms. Ann Boney seconded the motion. The motion carried.

V. Performance Review

Ms. Vonda Morrison reviewed and discussed the Contracted Measures Report for June 20, 2019 with emphasis on those areas of performance that were not being met. The Adult Education and Literacy (AEL) Performance Report was discussed with 4 out of 5 targets not being met.

As mentioned in the introduction Anthony Garcia is the replacement for the AEL Director position and is moving forward and anticipating great improvement in these targeted areas.

VI. Consent Agenda

A. Ratification of the following agenda items from June 20, 2019, Executive In Lieu of Board meeting are as follows:

- 1) Recommend Approval to Modify the NCP Choices Incentive Policy
- 2) Recommend Approval to Modify Choices Family Work Requirement for Two-Parent Families Policy
- 3) Recommend Approval of E-Verify Policy
- 4) Recommend Approval to Modify WIOA On-The-Job Training Policy
- 5) Recommend Approval of New WIT Registration Requirements Policy
- 6) Recommend Approval to Modify the Common Program Incentives Policy

B. Results of Board Nominations FY19-20

The Election Results of the FY19/20 Officer Elections were discussed with the board members. Robert Orzabal, Chair, Dianne Ryder Vice-Chair and Nick Gilley, Secretary will remain in their positions as board officers for the upcoming Board year.

C. Update on ResCare & SERCO Contract Renewals (Discussion Only)

Ms. Vonda informed the Board a notice of Request for Proposals for the Management and Operations of Workforce Center Services and Business Services would be posted in the newspaper and on the Texas Register on August 16, 2019. A bidder's conference will be held on August 21, 2019 at 10:00 AM. The proposals are due no later than 4:00 PM September 12, 2019. The contract effective date is October 01, 2019. The SERCO Child Care Contract will be renewed with the Workforce Board.

The motion for ratification and approval of all Consent Agenda Items was presented by Ms. Ann Boney. The motion was seconded by Mr. William Parten. The motion carried.

VII. Executive Director's Report

Chair Orzabal and Ms. Morrison presented the Executive Director's Report in the absence of the Executive Director, Mr. Tom Wilkinson.

A. Update on Executive Director's Meeting in San Antonio

B. New Work in Texas (WIT) Replacement – August 18, 2019

C. BVCOG Annual Meeting – September 11, 2019

D. WSBV Annual Awards Luncheon – September 19, 2019

E. Red, White and You Event – November 07, 2019

Chair Orzabal and Ms. Morrison discussed the items in the Executive Director’s Report.

Chair Orzabal introduced Kenneth “Mick” Normington, TWC Grant Director to address the board and share a flyer with information concerning “Accelerate Texas Scholars training program with Lee College and Windham School District”. Mr. Normington explained the program and requested that two to three people from the Board and Workforce Center be involved in this program. There was a question and answer held at the end of the meeting. Mr. Orzabal thanked the Board for allowing Mr. Normington to present his materials and for Mr. Normington’s presentation. The Board staff and Workforce Center management will review the information and get back in touch with Mr. Normington regarding their involvement.

VIII. Adjourn/Evaluations

Chair Orzabal adjourned the meeting at 12:40 PM