

Workforce Solutions Brazos Valley

Board Meeting

Thursday, September 19, 2019 – 1:00 PM

Center for Regional Services

Washington Room

3991 East 29th Street, Bryan, TX

MINUTES

ATTENDEES

Ann Boney	Community Based Organization
William “Bert” Miller	Private Sector
William “Bill” Parten	Adult Basic & Continuing Education
Crystal Crowell	Vocational Rehabilitation - BVCASA
Dianne Ryder	Private Sector
Donna Taylor	Private Sector
Jared Patout	Private Sector
John A Brieden, III	Community Based Organization
Josh Isenhour	Private Sector
Marsha Skinner	Private Sector
Melinda Berlan	Private Sector
Nester Leamon	Private Sector
Nick Gilley	Private Sector
Reed O’Brien	Public Employment
Robert Orzabal	Private Sector
Roby Somerford	Private Sector
Sal Zaccagnino	Economic Development

Excused

Angie Alaniz, Ann Yager-Chapman, Clark Gandy, Frank Perez, Liz Dickey, Mary Hensley, and Mary Valadez-Perez.

Guests

Rachelle Defillo ResCare Deputy Director, and DeWayne Street- ResCare Regional Director. Latresia Williams-SERCO-CCS Services Director, Gayle Mann SERCO-CCS Provider/Financial Manager, Angela Bush SERCO Child Care, Mannie Ugues SERCO Regional Director and Terri Leisten – President/Dynamic Workforce Solutions

Staff

Michael Parks, Vonda Morrison, Karen Sanders, Rachael Robertson, Rachael Richmond, Jodi Cobler, Vicki Wilkins, Sharon Maass, Barbara Clemmons, Shawna Rendon, and Michael Sutherland, Troy Robie, Stephen Bailey.

I. Call meeting to Order

Chair Robert Orzabal called the meeting to order at 1:00 PM.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members.

III. Review of August 2019 Minutes

WSBV Board minutes for August 15, 2019 were accepted as presented.

IV. Financial Report

Ms. Shawna Rendon, Program Administrator reviewed and discussed the Financial Report through the end of August. Monitoring Reports are in your packets. No questions or concerns were voiced at this time.

V. Agenda Review Items

A. Recommend Approval to Negotiate with SERCO FY20 Child Care Services Management Contract up to \$826,000 in Operations, \$6,254,421 in Child Care Direct Payments and \$153,236 in Direct Yearly Costs

Ms. Shawna Rendon reviewed this recommendation and asked the Board to approve as presented. Ms. Dianne Ryder motioned to approve the recommendation as presented. Mr. Nick Gilley seconded the motion. The motion carried.

B. Recommend Approval to Negotiate with (*Company name to be provided at the Board meeting*) FY20 Workforce Center Operations Contract up to \$2,165,917 in Operations and Participant Costs and an additional \$902,953 in Direct Yearly Costs

Ms. Vonda Morrison, Board Program Manager refreshed the Board on the Request for Proposal (RFP) that was due on September 12, 2019. There were three proposals received. SERCO, which was the previous Workforce contractor, ResCare which is the current Workforce contractor, and Dynamic Workforce Solutions (DWS). The proposals were reviewed by a three (3) member local evaluation team having Workforce management experience. There was a handout provided "Proposal Reviewer Comments for Workforce Center Services Proposals". The Average score per provider was SERCO 80.59, ResCare 80.20 and DWS at 90.20. Ms. Morrison presented proposal strengths and weaknesses to the Board. Ms. Morrison asked the Board's recommendation to select Dynamic Workforce Solutions (DWS) with the score of 90.20 to take the FY20 Workforce Center Operations Contract.

Mr. Roby Somerford motioned to accept the recommendation to select Dynamic Workforce Solutions as presented. The motion was seconded by Mr. Josh Isenhour. The motion carried.

VI. Executive Session: Pursuant to Chapter 551 of the Texas Open Meetings Act (TX Gov't Code), the Board may recess into Executive Session for discussion on any issue for which there is an exception to the Act set out in Section 551.071 et. Seq., including, but not limited to, the following:

- 1) Consultation with attorney relating to advice on legal matters related to pending or contemplated litigation, settlements, or any matter in which the duty of the attorney to WSBV under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Open Meetings Act (551.071), including but not limited to, (a) TWC Monitoring Report; (b) possible Litigation involving terminated employees; and (c) investigations regarding contracts between WSBV and its vendors; legal issues pertaining to TWC sanctions;
- 2) Discussions involving real property, purchase, exchange, lease, or value of real property. (551.072); and
- 3) Discussion regarding a negotiated contract for a prospective gift or donation to the WSBV (551.073);
- 4) Discussion regarding personnel issues (551.074);
- 5) Deliberations regarding the deployment, or specific occasions for implementation, of security personnel or devices; or a security audit (551.076).

Action on Executive Session if needed.

No Action Was Required

VII. Executive Director's Report

No Executive Director's Report this month.

Mr. Tom Wilkinson provided an update to "UP" (Unlimited Potential) which is now located between Project Unity and Alltran Services in the Center for Regional Services. UP's office will be located in a corner space of the Center for Regional Services. The program works with youth that have aged out of the foster care system. The Housing Choice Voucher Program has applied for a youth foster grant to assist up to 25 that have aged out of the foster care system.

VIII. Adjourn/Evaluations

Chair Orzabal adjourned the meeting at 1:15 PM