

Workforce Solutions Brazos Valley

Board Meeting

Thursday, May 21, 2020 12:00 PM

Center for Regional Services

Board Room

3991 East 29th Street, Bryan, TX

MINUTES

ATTENDEES

Via Teleconference

Angie Alaniz, Post-Secondary Ed.
Ann Boney, CBO
Clark Gandy, Veterans/Union
Crystal Crowell, Voc. Rehab.
Dianne Ryder, Pvt. Sector
Frank Perez, Secondary Ed.
Josh Isenhour, Pvt. Sector
Mary Hensley, Adult Literacy
Mary Valadez-Perez, Public Assist.
Matt Prochaska, E.D.
Reed O'Brien, Public Employment
Roby Somerford, Pvt. Sector
Tashia Dickerson, Child Care

In Person

Ann Yager Chapman, Pvt. Sector
Bill Parten, ABE
Jared Patout, Pvt. Sector
John Brieden, III, CBO
Liz Dickey, CBO
Nester Leamon, Pvt. Sector
Nick Gilley, Pvt. Sector
Robert Orzabal, Pvt. Sector

Unexcused

Bert Miller, Marsha Skinner, Donna Taylor, Melinda Berlan

Guests

Via Teleconference

Mannie Ugues, SERCO

In Person

Donna Weese, Project Director, DWS
Latesia Williams, CCS Director, SERCO

Staff

Via Teleconference

Rachael Richmond
Lidia Hawryluk
Rachael Robertson

In Person

Tom Wilkinson
Michael Parks
Vonda Morrison
Karen Sanders
Vicki Wilkins
Shawna Rendon
Stephen Bailey
Michelle Spittler
Jodi Cobler

I. Determination of Quorum/Meeting Called to Order

Chair Orzabal called the meeting to order at 12:03 PM. Tele-conference line 979-595-2804 was opened. Roll Call was taken with conference call attendees stating their first and last name.

II. Introductions / Conflict of Interest / Mileage Forms

Forms were made available to Board Members in their packets and seating.

III. Public Comments

No public comments were voiced.

IV. Review of October 2019 Board Minutes

WSBV Board and Planning Sub-Committee minutes for February 20, 2020 were accepted as presented.

Matt Prochaska motioned for approval and Ms. Dickey seconded the motion. The motion carried.

V. Financial Report

Ms. Shawna Rendon, Program Administrator reviewed and discussed the Financial Report through the end of April.

WIOA youth is still struggling.

AEL meetings have been daily for last four weeks. Expenditures are coming in and are working diligently to fill all the classes.

Child care received an extra 2.6 million dollars which was all utilized for essential workers. Essential care will terminate at the end of 90 days.

Question from John Brieden, III – Can any of the other funds be used for Child Care?

There are no additional funds for essential workers at this time. Day cares were only eligible to service front line workers during this time period due to the COVID-19 quarantine.

Other areas are under expended but progress is being made to expend those funds.

On June 30 the AEL grant and all WIOA funds will end. WIOA has 2 years open at all times.

In July, the Board will receive WIOA and AEL grants.

No questions or concerns were voiced at this time.

VI. Performance Review

Ms. Vonda Morrison, Program Manager reviewed the Contracted Measures report. A new contracted measures for March is at your seating. Ms. Morrison continued with emphasis on the areas not being met: WIOA, Child Care and AEL performance measures were not met for the month.

AEL is only meeting one performance measure currently. AEL is on a preliminary Corrective Action Plan with the State of Texas. As a result of the CAP weekly meetings have commenced for the last month and at times twice daily. There has been a restructuring with Board staff in the AEL Program. Jodi Cobler, the Board staff program monitor, has been moved into the position of the AEL Program Coordinator.

The first virtual Job Fair was in April with 273 people attending online. Virtual workshops are also available.

A. Monthly/Monitoring Reports

The monitoring reports and local board goals are in your board packets. No questions or concerns were voiced at this time.

VII. Consent Agenda

A. Recommend Approval to Modify WIOA Program Policy Incentives – WIOA Youth Customers

B. Recommend Approval to Modify WIOA - Rapid Response Policy

C. Recommend Approval to Modify WIOA Re-Employment Services and Eligibility Assessment (RESEA) Policy

D. Recommend Approval of SNAP E&T Monthly Verification Policy

- E. Recommend Approval to Revise SNAP & E&T Job Search Policy to Case Managed Job Search Policy**
- F. Recommend Approval of SNAP E&T Job Retention and Job Retention Support Services**
- G. Recommend Approval of SNAP E&T – ABAWD Eligibility Policy**
- H. Recommendation to Approve Babel Policy**
- I. Recommend Approval to Award Funds to Dynamic for Dislocated Worker COVID Grant**

The listed agenda items were reviewed by Secretary Gilley, with Board staff providing input on the listed recommendations.

Secretary Gilley motioned to accept the Recommendations as presented. Mr. Patout seconded the motion. The motion carried.

VIII. Executive Director's Report

Mr. Tom Wilkinson gave a review of how BVCOG and Workforce continued under the COVID-19 quarantine. Challenges were met and overcome. Reopening of Center for Regional Services Building and services will commence on Tuesday, May 26, 2020. All safety precautions will be in place with social distancing. Resource room staff will wear gloves and masks.

Ms. Ann Yager Chapman was presented with a ten year pen and pencil set from Chair Orzabal.

IX. Executive/Closed Session:

If during the course of the meeting, any discussion of any item on the Agenda should be held in Executive or Closed Session, the Board shall convene in such Executive Session or Closed Session in accordance with the Texas Open Meeting Act, Texas Government Code Section 551.071 to 551.075. All final votes, actions or decisions shall be taken in open session.

No Executive Meeting was performed.

Open Session (Continued)

X. Consideration and Possible Action Regarding Matters Discussed in Executive/Closed Session, if Needed.

XI. Roll Call

Roll call was performed for late attendees.

XII. Adjourn/Evaluations

Chair Orzabal adjourned the meeting at 12:43 PM.