



**Workforce Solutions Brazos Valley Board**  
**Board Meeting**  
 Thursday, November 19, 2020 @ 12:00 PM (noon)  
**Center for Regional Services**  
**Board Room**  
**3991 E 29<sup>th</sup> St, Bryan, TX 77802**

**REVISED BOARD AGENDA**

*Via Telephone Conference Call - Dial: 979-595-2804*

*Those planning to attend in person please notify Vonda Morrison @ 979-595-2801 Ext. 2138*

*Note: The Workforce Solutions Brazos Valley may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda.  
 (Items may not be presented in the order they appear)*

- I. QUORUM DETERMINATION / MEETING CALLED TO ORDER / ROLL CALL**
  - A. Announcing of First/Last Name upon Joining the Meeting.**
  
- II. INTRODUCTIONS - SPECIAL RECOGNITION – DECLARE CONFLICT OF INTEREST**  
*Reminder: Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest, and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.*
  
- III. HEAR PUBLIC COMMENT**  
*The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign-in with the Board’s Secretary, Nick Gilley before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted Agenda. If necessity requires an item may be placed on a future Board Agenda.*
  
- IV. REVIEW AND APPROVAL OF PREVIOUS MINUTES**
  - A. Board Minutes for September 17, 2020** *Robert Orzabal* **8**
  
- V. FINANCIAL REPORT** *Michelle Spittler* **Handout**  
 Discussion, Consideration and Action
  
- VI. PLANNING SUB-COMMITTEE** *Nick Gilley*
  - A. Contracted Measures and Local Goals** *Vonda Morrison* **12**
  - B. AEL Performance** *Vonda Morrison* **28**
  - C. Monthly Reports** *Vonda Morrison* **17**
  - D. Local Monitoring Reports (are in your packets)** *Vonda Morrison* **35**
  
- VII. CONSENT AGENDA** **63**  
*The following items have been reviewed and recommended for approval by the Planning Sub-committee and are slated for action without discussion, unless a request for discussion is made by a Board Member.*
  - A. Virtual One-Stop Greeter (VOS Greeter) in WorkInTexas.com System** *Karen Sanders* **64**
  - B. FY21 Quality Budget – Child Care & Early Learning Division – Quality Purchases up to \$225,000** *Kristen McGaw* **65**
  - C. Child Care Services Board Policy Modifications §809.41(b) and §809.2(1)** *Kristen McGaw* **66**
  - D. Integrated Complaints, Hearings & Appeals Modifications** *Kristen McGaw* **68**
  - E. Fraud Waste & Abuse Policy Modifications** *Kristen McGaw* **70**
  - F. Procure Monitoring Services** *Barbara Clemmons* **71**
  - G. FY20/21 Budget Amendment for Blinn College AEL** *Sharon Maass* **Handout**

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| H. | <b>FY20/21 Budget Amendment for<br/>Madisonville CISD AEL</b>         | <i>Sharon Maass</i>  | <b>Handout</b> |
| I. | <b>FY20/21 Performance Target Amendment for<br/>Blinn College AEL</b> | <i>Sharon Maass</i>  | <b>Handout</b> |
| J. | <b>Succession of Executive Director</b>                               | <i>Tom Wilkinson</i> |                |

**VIII. REGULAR AGENDA**

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|----|---|----------------------|
| A. | <b>EXECUTIVE DIRECTOR’S REPORT</b>            | <i>Tom Wilkinson</i> |
| 1. | <b>Robert Orzabal, Chair - Oath of Office</b> |                      |
| 2. | <b>Comments</b>                               |                      |

<b>IX. EXECUTIVE/CLOSED SESSION:</b>	<i>Robert Orzabal</i>
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The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

**All final votes, actions or decisions shall be taken in open session. Closed Session requires minutes to be certified.**

<b>X. CONSIDERATION/POSSIBLE ACTION OF EXECUTIVE/CLOSED SESSION</b>	
<b>Return to Open Session with stating of actions taken.</b>	

<b>XI. Non-Action Items</b>	<b>33</b>
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| A. | <b>Acronyms</b>  |
| B. | <b>No Prior WSBVB Meeting Evaluation Summary for 9/20/20</b> |

<b>XII. ANNOUNCEMENTS</b>	<i>Robert Orzabal</i>
Announcements submitted to the Chair prior to the meeting.	

<b>XIII. OTHER BUSINESS</b>	<i>Robert Orzabal</i>
Roll Call	

<b>XIV. EVALUATIONS/MILEAGE FORMS / ADJOURNMENT</b>	<i>Robert Orzabal</i>
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**Notes:**

In accordance with guidance from the Texas Governor and Attorney General dated March 16, 2020, regarding suspension of Open Meeting laws, (Texas Government Code Section 418.016) and in light of the recent Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people, the Board will provide for public participation/comments in its Board meeting via conference call. The agenda will also be available on the Board’s website; <http://bvjobs.org/about-us/board-meeting-agendas>. The meeting will be recorded and made available to the public.

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