

# Workforce Solutions Brazos Valley Board

## Executive Committee Meeting

Monday, March 1, 2021 – 10:30 AM

Center for Regional Services

**Board Room / Via: ZOOM**

3991 East 29<sup>th</sup> Street, Bryan, TX

### MINUTES

#### ATTENDANCE

##### Member Attendees

		<u>ZOOM</u>
Bill Parten	Adult Basic & Continuing Education - Madison	ZOOM
Dianne Ryder	Vice-Chair - Private Sector - Leon	ZOOM
Frank Perez	Secretary - Secondary Education - Grimes	ZOOM
Jared Patout	Private Sector - Grimes	ZOOM
Mary Hensley	Adult Literacy – Brazos	ZOOM
Melinda Berlan	Private Sector - Robertson	ZOOM
Robert Orzabal	Chair – Private Sector - Brazos	ZOOM

##### Staff

Vonda Morrison, Karen Sanders, Barbara Clemmons, Kristen McGaw, Rachael Robertson, Michelle Splitter (Zoom).

#### **I. Call Meeting to Order/Introductions Robert Orzabal**

This meeting was called to order at 10:30 am by Robert Orzabal

#### **II. Introductions Robert Orzabal**

A. Conflict of Interest Declaration

**Board member were asked to abstain from discussion and voting in matters of possible Conflict of Interest.**

#### **III. Consent Agenda Vonda Morrison**

- A. 2021-2024 Integrated Plan
- B. 2021-2024 Integrated Plan Targeted Occupations List
- C. 2021-2024 Integrated Plan Memoranda of Understanding

Integrated Plan, Target Occupation, and Memoranda of Understanding were sent, via email, for review. Donna Ryder motioned to approve **A., B., and C.** of the consent agenda. Melinda Berlan seconded the motion. The motion carried.

D. FY21 Quality Budget Amendments – Child Care & Early Learning

Kristen McGaw presented a recommendation to approve the FY21 Quality Budget Amendments – Child Care & Early Learning. Donna Ryder motioned to approve the FY21 Quality Budget Amendment. Jared Patout second the motion. The motion carried.

#### E. Funding Agreement with Blinn College Child Development Program

Ms. Mary Hensley abstained from Item D. Funding Agreement with Blinn Contract Child Development Program.

Kristen McGaw presented a recommendation to negotiate a funding agreement with Blinn College Child Development Program. Jared Patout motioned to enter into negotiation for a funding agreement with Blinn College Child Development Program. Bill Parten second the motion. The motion carried.

#### F. Date Change for March 2021 Workforce Board Meeting

Ms. Morrison presented the possibility of having a March Board Meeting, if needed. March 11<sup>th</sup> is the recommended date for a meeting in March, if it is needed. Diana Ryder motion the approval to schedule a tentative meeting on March 11<sup>th</sup>, 2021. Melinda seconded the motion.

#### G. Schedule Change for 2021 Workforce Board Meetings

Ms. Morrison discussed options to avoid breaking for lunch due to Zoom attendees. Members attending the planning meeting will be served lunch prior to the start of the Board meeting. This will allow the Board Meeting to begin promptly at 12:00. Mary Hensley motioned to approve the meeting change. Diana Ryder seconded the motion.

### **VI. Adjourn/Evaluations Robert Orzabal**

Robert Orzabal adjourned meeting at 10:49