**Workforce Solutions Brazos Valley**

**Board Meeting**

Thursday, August, 19 2021 -12:00 PM

Center for Regional Services

Board Room/Via: ZOOM

3991 East 29th Street, Bryan, TX 77802

**MINUTES**

**ATTENDANCE**

**Member Attendances Attended By**

Dianne Ryder Vice-Chair-Private Sector-Leon In Person

Jared Patout Private Sector-Grimes In Person

John Brieden, III CBO-Washington In Person

Josh Isenhour Private Sector-Brazos In Person

Mary Valadez Perez Public Assistance-Regional In Person

Nester Leamon Private Sector- Robertson In Person

William (Bill) Parten Public Sector –Madison In Person

Matt Prochaska Economic Development-Brazos In Person

Ann Boney CBO-Brazos In Person

Liz Dickey CBO-Brazos In Person

Bill Ard Public Employment-Regional Zoom

Marsha Skinner Private Sector- Leon Zoom

Mary Hensley Public Sector-Adult Literacy Zoom

Ann Yager-Chapman Private Sector – Burleson In Person

Roby Somerford Private Sector-Brazos In Person

“Bert” William Miller Private Sector-Grimes In Person

Angie Alaniz Post-Secondary-Education In Person

Crystal Crowell BVCASA In Person

Donna Taylor Private Sector Madisonville In Person

Robert Orzabal Private Sector-Brazos In Person

**Guest Attendees**

Latresia Williams Serco-CCS Director In Person

Gayle Mann Serco CCS In Person

Donna Weese DWFS-Workforce Center Manager In Person

TJ Robie Texas Veterans Commission In Person

Manuel Ugues Serco-CCS Zoom

Nathaniel Muir BSU Manager In Person

Christopher Densey Texas Elite Childcare In Person

Tony Ramirez Texas Veterans Commission Zoom

Mary Pace Blinn Zoom

**Members Excused**

Melinda Berlan

**Staff in Person**

Michael Parks, Vonda Morrison, Karen Sanders, Lydia Hawryluk, Kimberly Hodge, Jodi Cobler, Barbara Clemmons, Michelle Spittler, Roger Sheridan, Leslie Davis, Mattyna Stephens, Evangelina Benavides, Rick Avery, Rachael Robertson

# CALL TO ORDER

This Meeting was called to order at 12:00pm by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 813 0366 3323 with passcode: 423287. Board members accessing Zoom utilized the chat function to confirm attendance and verification of phone numbers as acknowledgment of attendance.

# INTRODUCTIONS

* 1. **Conflict of Interest Declaration**

# Board members received travel forms for signatures and evaluation forms. The completed forms were turned into Ms. Leslie Davis.

# Public Comment

There were no public comments at this time.

1. **Consider for Approval Previous Board Meeting Minutes**

Board Meeting Minutes and Planning Meeting Minutes for June 17, 2021 were approved as presented. Mr. John Brieden motioned to accept the minutes as presented and Ms. Ann Boney seconded the motion. Motion carried.

1. **Financial Reporting of Workforce Services**

Ms. Michelle Spittler presented the financial report through June 30, 2021. The floor was open for questions. Mr. Brieden asked if unspent funds would roll over to the following year. Ms. Vonda Morrison mentioned funds no longer roll over due to TWC new policy. Mr. Brieden asked if other boards are having the same problem. Ms. Morrison stated it depends on whether or not the board is considered small or large. Larger boards have more money to keep and smaller boards do not.

1. **Board Meeting Overview** 
   1. **Contracted Measures & Program Director Report**

Ms. Vonda Morrison discussed on page 20 of the board packet program performance measures that are not being met. Ms. Morrison mentioned reemployment services are exceeding expectation and child care is back on track and meeting performances. The AEL program is currently trending up and getting back on track.

* 1. **Local Board Goals Report**

Ms. Morrison stated that board goals are included in the board packet.

* 1. **Monthly Program Summary Report & Success Stories**

Ms. Morrison discussed the Adult Education and Literacy (AEL) Program performance measures. Currently AEL is meeting two of five measures, numbers are increasing, and the program is trending up. Ms. Morrison stated contract negotiations are in place with Blinn and Madisonville to ensure services are provided. Ms. Morrison mentioned AEL began a new contract year on July 1, 201 and WSBVB is in the process of starting new contract years with contractors. Ms. Morrison also stated the Child Care Monthly Report, the Center Operation Report and the Veterans Services Report are in the board packet for review.

* 1. **Monitoring Reports**

Ms. Morrison stated that monitoring reports are included in the board packet.

* 1. **Child Care Presentation**

Ms. Latresia Williams and Ms. Lidia Hawryluk presented a PowerPoint and video of how childcare services and Texas Rising Star process works. Ms. Williams gave an overview of the eligibility criteria, childcare updates, and how the childcare staff handles applications. Ms. Williams mentioned childcare staff are trained in Work in TX and are now able to assist childcare customers who are unemployed due to the pandemic and uncertain circumstances. Ms. Williams stated on August 1, 2021 child care will allow low wage earners in the service industry to get 12 free months of care. Ms. Williams mentioned the new Jobs Near Me system that helps customers find jobs and childcare providers in the area. Ms. Hawyrluk discussed the Texas Rising Star program and how the stars are awarded to providers. The different levels of stars indicate the interactions that children have with adults. Ms. Hawryluk also mentioned how Workforce funds are provided to childcare directors and staff for necessary trainings to provide quality childcare to each childcare facility.

1. **Regular Meeting Agenda**

The following recommendations for approval were presented, discussed, and voted on:

* 1. Recommend Approval of the English Language Learner Services Policy (AEL)
  2. Recommend Approval of the Required Syllabus Design Policy (AEL)
  3. Recommend Approval of the Referral and Co-Enrollment Across Core Programs (AEL)
  4. Recommend Approval of Initial Job Search for Child Care (Childcare)
  5. Recommend Approval of Service Industry Recovery (SIR) Child Care Policy (Childcare)

Motion to accept item A by Ms. Dianne Ryder and seconded by Mr. Robert Orzabal. Ms. Mary Hensley abstained

Motion to Accept item B by Ms. Liz Dickey and seconded by Ms. Angie Alaniz. Ms. Hensley abstained.

Motion to accept item C by Mr. Bert Miller and seconded by Ms. Alaniz. Ms. Hensley abstained.

Motion to accept item D by Mr. Jared Patout and seconded by Mr. Miller.

Motion to accept item E by Ms. Boney and seconded by Ms. Ryder.

1. **Regular Agenda** 
   1. **Executive Directors Report**

Mr. Parks mentioned the Texas Association of Workforce Boards conference in San Antonio, TX which he attended and found informative. He mentioned the state will open up metrics on how they judge boards. TWC will access metrics to renew each boards performance and status individually. This opportunity will grant new business models, improve creativity and new ideas. Mr. Parks discussed the Executive Director’s retreat which he also attended and stated the state wants to do more with the TX Rising Star program. Mr. Parks also mentioned the upcoming TWC conference Nov. 17-19 which staff and Board officers will attend. Mr. Parks mentioned Ms. Leslie Abbott is the new Director of Vocational Rehabilitation and that the executive director Robert Alexander has retired. Mr. Parks mentioned he is looking forward to collaborating with VR and reporting good news to the WSBVB.

1. **Executive (Closed) Session**
2. **No- Action Items**
3. **Meeting adjourned**

Motion to adjourn the meeting made by Vice-Chair Robert Orzabal at 12:55pm.