



PARENT AGREEMENT TO REPORT CHILD CARE ATTENDANCE

A requirement for enrollment in childcare services for my child/children is that I understand and agree to the following attendance standards. I will ensure that my child/children attend(s) childcare on a regular basis and meets the attendance standards for childcare services. The standard consists of the child/children maintaining an absence rate of less than 40 days. After 40 days of absences, the child/children may be terminated from the childcare services program. The provider will notify me when my child/children is absent for five (5), 10, 15, 20, 25, 30, 35 and 40 consecutive days.

I also understand and agree to the following attendance reporting requirements:

- I will report changes to Child Care Services that will cause my child/children to be absent for five (5) or more consecutive days.
- I understand that my failure to meet the provider's established policy regarding attendance may result in the provider terminating the child /children's enrollment at the facility.
- I understand that absences due to a child/children's documented chronic illness, disability, or court ordered visitation will not counted in the number of absences allowed.
- I understand that I must report a change in my work/training schedule and this may result in the termination of my childcare services.

Name Printed _____

Signature _____

Date: _____

Equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities.
Deaf, hard-of-hearing and speech impaired customers may contact: [Relay Texas](#): (800) 735-2989 (TTY) or 711 (Voice).

*The Texas Workforce Commission prosecutes fraud to ensure that child care funds are maximized for qualified families.
To report suspected fraud, call the fraud hotline at 800-252-3642.*



AmericanJobCenter

PARENT RIGHTS

You have the right to:

- Be informed of all child care options available to you and choose the type of child care provider (licensed center, licensed home, registered home, relative care) that best suits your needs
- Visit available child care providers before making a choice
- Receive assistance in choosing child care including information about the Board's policies regarding transferring children from one provider to another
- Be informed of rules related to providers charging parents the difference between the Board's reimbursement and the provider's published rate
- Be represented when applying for child care services
- Be notified of your eligibility to receive child care services within 20 calendar days from the day the Board's child care contractor receives all necessary documentation required to initially determine or re-determine eligibility for child care
- Have the Board and the Board's child care contractor treat information used to determine eligibility for child care services as confidential
- Receive written notification at least 15 **calendar** days before termination of child care services
- Reject an offer of child care services or voluntarily withdraw your child from child care, unless the child is in protective services, and be informed of the possible consequences of rejecting or ending the child care that is offered
- Be informed of the eligibility documentation and reporting requirements (see Parent Reporting Requirements)
- Be informed of your right to appeal, including the right to continue care during the appeal and the potential for repayment if the appeal is rendered against you.

By selecting a child care provider and entering into child care services, I acknowledge that I have read and understand the above information regarding Parent Rights.

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PARENT INFORMATION FOR CHOOSING A CHILD CARE PROVIDER

Parent Choice of Provider Types

You have the option to choose the provider type that best meets your child care needs. Provider types include:

- Licensed child care centers
- Licensed child care homes
- Registered child care homes

To learn more about these provider types, visit the Texas Department of Family and Protective Services (DFPS) website at: http://www.dfps.state.tx.us/Child_Care/Other_Child_Care_Information/childcare_types.asp

You may also choose an eligible relative. Relatives are required to undergo background checks and list with DFPS.

Department of Family and Protective Services

The Department of Family and Protective Services inspects and monitors child care providers. You can view child care providers for their compliance with state standards at:

http://www.dfps.state.tx.us/Child_Care/Dont_Be_In_The_Dark/default.asp

Choosing a Quality Child Care provider

Choosing a high quality program can have a significant impact on your child's readiness for success in kindergarten and later grades. Children who attend high quality programs can make significant gains in their knowledge, skills, and abilities. In Texas, child care programs can pursue higher quality through several avenues. Texas Rising Star is one of these options for child care providers, and for parents looking for high quality child care for their children. Additionally, child care providers participating in the Texas School Ready! grant program provide quality child care services focusing on preschool children.

You can find more information at: <http://texaschildcaresolutions.org/quality-child-care/>

Texas Rising Star

The Texas Rising Star program is a voluntary, quality-based child care rating system of child care providers participating in the Texas Workforce Commission's subsidized child care program. TRS Certification is available to Licensed Center and Licensed and Registered Child Care Home providers who meet the certification criteria. The TRS Provider certification system offers three levels of certification (Two-Star, Three-Star, and Four-Star) to encourage providers to attain progressively higher certification requirements leading to a Four-Star level.

You can find more information at: <https://texasrisingstar.org/parents/>

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PARENT INFORMATION FOR DEVELOPMENTAL SCREENINGS AND OTHER FAMILY RESOURCES

Texas Child Care Solutions (TexasChildCareSolutions.org)

The Texas Child Care Solutions web site was developed by the Texas Workforce Commission. The purpose of Texas Child Care Solutions is to provide parents access to accurate and consistent information to assist them in making informed choices to meet their child care needs. Texas Child Care Solutions connects Texas parents with up-to-date parenting information, ideas and on-the-ground resources. Informed parents who have positive connections within their communities are better able to handle the challenges associated with caring for and nurturing young children.

Family Resources in Texas

Find support organizations and programs near you by visiting TexasChildCareSolutions.org
(<http://texaschildcaresolutions.org/about-us/family-resources-in-texas/>)

Developmental Screenings

[Texas Health Steps Medical Checkups – My Children's Medicaid](#) - wellness program for children, teens and young adults age 20 and younger. Texas Health Steps helps remind you to make sure your children get their medical and dental checkups. As long as your children have Medicaid, they have Texas Health Steps. For more information, please visit: <https://www.mychildrensmedicaid.org/>

[Early Childhood Intervention \(ECI\) Services for children ages birth-3 years](https://hhs.texas.gov/services/disability/early-childhood-intervention-services) — provides evaluations, at no cost to families, to determine eligibility and the need for services. For more information, please visit: <https://hhs.texas.gov/services/disability/early-childhood-intervention-services>

[Texas Education Agency \(TEA\) Services for children ages 3-5 years](#) — eligible children with disabilities ages 3-5 may receive special education and related services provided by the school district.

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