**Workforce Solutions Brazos Valley Board**

**Board Meeting**

Thursday, May 19, 2022, at 11:30 AM

Center for Regional Services – Board Room

3991 E 29th St, Bryan, TX 77802

**Join the Meetings via Zoom:**

<https://us06web.zoom.us/j/7321193201?pwd=RkxoMWlTYjkvUktaalplQnB4c2JzZz09>

**Call-In by Location:** (346) 248 7799 (Houston)

**Meeting ID:** 732 119 3201

**Passcode:** 336599

**Those planning to attend in person, please notify Vonda Morrison @ 979-595-2801 ext. 2138 or Leslie Davis @ 979-595-2801 ext. 2011**

**BOARD AGENDA**

*Note: Workforce Solutions Brazos Valley Board may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda*. *(Items may not be presented in the order they appear)*

1. **Call to Order** *Robert Orzabal*
   1. Roll Call
   2. Quorum Determination
2. **Introductions** *Robert Orzabal*
   1. Conflict of Interest Declaration

**Reminder:** *Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.*

1. **Public Comment**

The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects or policies to briefly address the Board. Anyone wishing to speak should sign-in with the Board’s Secretary, Frank Perez before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted agenda. If necessity requires an item may be placed on a future Board Agenda.

1. **Consider for Approval Previous Board Meeting Minutes** *Robert Orzabal*
   1. Board Meeting Minutes for April 21, 2022
2. **Financial Reporting of Workforce Services** *Michelle Spittler*
3. **Board Meeting Overview** *Robert Orzabal*
   1. Contracted Measures & Program Director Report *Vonda Morrison*
   2. Monthly Program Summary Reports
   3. Monitoring Reports
   4. Local Board Goals Report/Continued *Barbara Clemmons*
   5. HYPE Video Presentation *Roby Somerford*

1. **Consent Agenda**

The following items have been reviewed and recommended for approval by the Planning Sub-Committee and are slated for action without discussion unless a request for discussion is made by a Board Member.

* 1. Recommend to Approve Region VI Education Service Center Contract  *Jodi Cobler*

* 1. Recommend to Approve Madisonville CISD Adult Education *Jodi Cobler*

& LiteracyProgram Contract Renewal and Negotiations

* 1. Recommend to Approve Blinn College Adult Education & Literacy  *Jodi Cobler*

Program Contract Renewal and Negotiations

* 1. Recommend to Approve Memorandum of Understanding between the *Jodi Cobler*

Workforce Solutions Brazos Valley Board and Central BCS Church

* 1. Recommend to Approve Memorandum of Understanding between the *Jodi Cobler*

Workforce Solutions Brazos Valley Board and Brazos County Detention Center

* 1. Recommend to Approve Memorandum of Understanding between the *Jodi Cobler*

Workforce Solutions Brazos Valley Board and City of Caldwell

* 1. Recommend to Approve Authorization to Release a Request for Proposal *Barbara Clemmons*

For the Workforce Center Operator and Business Services

* 1. Recommend to Approve Authorization to Procure Lease of Space for *Barbara Clemmons*

The Caldwell, Texas Workforce Center Office

* 1. Recommend to Approve Authorization to Release a Request for Proposal *Barbara Clemmons*

For the Management and Operation of Workforce Solutions Brazos Valley

Board’s Child Care Services Program

* 1. Recommend to Approve Local Board Goals FY2022 through 2023 *Barbara Clemmons*

1. **Regular Agenda** 
   1. Executive Directors Report *Michael Parks*
2. **Executive (Closed) Session** *Robert Orzabal*

The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

* 1. Discussion of Items in Executive (Closed) Session – *If Needed*
  2. Return to Open Session with Stating of Actions Taken
     1. All final votes, actions or decisions made during the Executive (Closed) Session shall be presented in open session.
     2. Executive (Closed) Session requires that minutes be certified.
  3. Consider for Approval Executive (Closed) Session

1. **Non-Action Items** 
   1. Acronyms
   2. Announcements & Other Business
   3. Board Meeting Evaluations
   4. Travel Voucher *– Handout*
   5. Final Roll Call
   6. Board Goals FY 2022-2023 *Handout*
2. **Adjourn** *Robert Orzabal*

**Note:**

The Board will provide information for public participation and/or comments in its’ Board Meeting Agenda via conference call line or other means of virtual attendance. This is in accordance with guidance issued on March 16, 2020, by the Texas Governor and Attorney General regarding the suspension of Open Meeting laws (Texas Government Code Section 418.016), and in light of the Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people. The agenda will be available on the Board’s website, [**http://bvjobs.org/about-us/board-meeting-agendas**](http://bvjobs.org/about-us/board-meeting-agendas)**,** the meeting will be recorded and minutes will be made available to the public at the same location.