**Workforce Solutions Brazos Valley**

**Board Meeting**

Thursday, June. 16, 2022 -12:00 PM

Center for Regional Services

Board Room/Via: ZOOM

3991 East 29th Street, Bryan, TX 77802

**MINUTES**

**ATTENDANCE**

**Member Attendances Attended By**

Nester Leamon Private Sector- Robertson In Person

William (Bill) Parten Public Sector –Madison In Person

Roby Somerford Private Sector-Brazos In Person

Frank Perez Public Sector-Secondary Education In Person

Robert Orzabal Private Sector-Brazos In Person

Josh Isenhour Private Sector-Brazos In Person

Crystal Crowell BVCASA In Person

Jared Patout Private Sector-Grimes In Person

Bill Ard TWC Zoom

Mary Valadez Public Assistance-Regional In Person

Marsha Skinner Private Sector-Leon Zoom

Clark Gandy Organized Labor-Brazos In Person

William “Bert” Miller Private Sector-Grimes In Person

**Guest Attendees**

Donna Weese DWFS-Workforce Center Manager In-Person

Gayle Mann Serco-CCS In Person

Latresia Williams Serco-CCS In Person

Nathaniel Muir BSU Manager In Person

Mary Pace Blinn In Person

Karla Flanagan Blinn In Person

Jay Anderson Blinn In Person

Paul Dunn Dynamic WFS Zoom

**Members Excused**

Mary Hensley, John A Brieden III, Matt Prochaska, Amy Hinnant, Ann Boney,

Ann Yager-Chapman, Dianne Ryder, Liz Dickey, Donna Taylor,

**Staff in Person**

Michael Parks, Vonda Morrison, Karen Sanders, Kimberly Hodge, Jodi Cobler, Barbara Clemmons, Michelle Eckert, Leslie Davis, Stephen Bailey, Heather Colford, Rachael Robertson, Evangelina Benavides

# CALL TO ORDER

This Meeting was called to order at 12:05 pm by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 732 119 3201 with passcode: 336599. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

# INTRODUCTIONS

* 1. **Conflict of Interest Declaration**

# Board members received travel forms for signatures and evaluation forms. The completed forms were turned in to Ms. Leslie Davis.

# Public Comment

There were no public comments at this time.

1. **Consider for Approval Previous Board Meeting Minutes**

Board Meeting Minutes for May 19, 2022 were approved as presented. Mr. Bill Parten made a motion to accept the minutes. Mr. Nester Leamon seconded.

1. **Financial Reporting of Workforce Services**

Ms. Michelle Eckert presented the financial report through April 30, 2022. Ms. Eckert discussed the contracts that received additional funding and stated the AEL program received 156,820.00, the Child Care program received 604,305.00, and the SNAP program received 11,694.00 of additional funds that reflect on the financial report for June. Ms. Eckert stated the WCI contract has been extended until May 31, 2023, and the AEL and WIOA contracts are expiring June 30, 2022. Ms. Eckert stated there were no other changes or significant concerns to report.

1. **Board Meeting Overview** 
   1. **Contracted Measures & Program Director Report**

Ms. Vonda Morrison discussed the contracted measures for March on page 17 of the board packet and discussed measures that are not being met. Ms. Morrison discussed the TWC MPR results, highlighting Brazos Valley performance and stated that WIOA performance is trending up in meeting performances and stated employers receiving workforce assistance is not meeting the measure. Ms. Morrison asked Workforce Director Donna Weese to share the methodology of the ES performance measure and the reason we are not meeting the workforce assistance measure. Ms. Morrison stated the Child Care program is meeting all performance measures and discussed how innovative the staff is in engaging customers in utilizing WFC services. Ms. Morrison discussed the AEL performances on page 23 of the board packet and discussed performances that are being met and not met. Ms. Morrison stated the AEL program is trending up and was recently applauded by TWC’s Technical Assistance staff for getting the program off the Correction Action Plan (CAP).

* 1. **Local Board Goals Report/Continued**

Ms. Morrison discussed on page 20 of the board packet the revamped board goals and stated for the board members to provide feedback on the report.

* 1. **Monthly Program Summary Report**

Ms. Morrison gave a brief description of the AEL performance report on Page 27 of the board packet. Ms. Morrison stated AEL performances are not meeting credential achievements and the total enrollments are exceeding performances. Ms. Jodi Cobler discussed on page 50 of board packet the performance-based funding awards. Ms. Cobler discussed Blinn College, and Madisonville ISD have achieved performance on rapid enrollment and accelerated measurable skills gain. Ms. Cobler stated this is the first-time contract service has met this benchmark.

* 1. **Monitoring Reports**

Ms. Morrison stated that monitoring reports are included in the board packet.

1. **Regular Meeting Agenda**

The following recommendations for approval were presented, discussed, and voted on:

* 1. Recommend to Approve Memorandum of Understanding between the Workforce Solutions Brazos Valley Board and the City of Navasota

Motion to accept item A was made by Mr. Leamon and seconded by Roby Somerford

* 1. Recommend to Approve Changes in Child Care Services Terminology

Motion to accept item B was made by Mr. Somerford and seconded by Mr.

Josh Isenhour

1. **Regular Agenda** 
   1. **Executive Directors Report**

Ms. Morrison discussed TWC awards for the annual meeting luncheon September 15, 2022. Ms. Morrison stated the Small Employer of the Year Award goes to Bull Frogs and Butterflies Childcare Center, the Large Employer of the Year Award goes to Baylor Scott and White in Brenham, Tx, the Veteran Friendly Employer of the Year Award goes to Western Dairy Transport and the Employer of Excellent Award goes to Blue Bell Creameries. Mr. Parks announced WIOA is number one in the state for credential rate youth and number two for measurable skills game for the youth. Mr. Parks stated forty-five students completed the work readiness program for the Summer Earn and Learn program and thirty-four students started their work experience training June 13, 2022. There are over twenty work sites and eighteen different employers. Mr. Parks stated the 25th Annual TWC Conference is November 30th-December 2nd at the Hilton Hotel in Dallas, TX. Mr. Parks discussed the annual Independence Day Job Fair June 29th held at the Brazos Valley Council of Governments. Mr. Parks stated the Texas Association of Workforce Boards are asking leadership within the organization to reflect on change within the boards and ensure the boards are headed into the right direction.

1. **Executive (Closed) Session**
2. **No- Action Items**

Roll Call Follow-up

1. **Meeting adjourned**

Mr. Orzabal adjourned the meeting at 12:40 pm.