**Workforce Solutions Brazos Valley**

**Board Meeting**

Thursday, September 22, 2022 -11:30 AM

Center for Regional Services

Washington Room/Via: ZOOM

3991 East 29th Street, Bryan, TX 77802

**MINUTES**

**ATTENDANCE**

**Member Attendances Attended By**

William (Bill) Parten Public Sector –Madison In Person

Robert Orzabal Private Sector-Brazos In Person

Crystal Crowell BVCASA In Person

Bill Ard TWC Zoom

Mary Valadez Public Assistance-Regional In Person

William “Bert” Miller Private Sector-Grimes In Person

Dianne Ryder Vice-Chair Private Sector-Leon In Person

Matt Prochaska Economic Development-Brazos In Person

Melinda Berlan Private Sector-Robertson In Person

Jared Patout Private Sector-Grimes In Person

Frank Perez Public Sector-Secondary Education Zoom

**Guest Attendees**

Gayle Mann Serco-CCS In Person

Latresia Williams Serco-CCS In Person

Tony Ramirez Texas Veterans Commission In Person

Dora Lopez DWFS-Deputy Director In Person

Andrea DeGarza Serco-CCS In Person

Troy Robie Texas Veterans Commission In Person

Piler Walker Blinn In Person

Karla Flanagan Blinn In Person

Jay Anderson Blinn Zoom

**Members Excused**

Angie Alaniz, Ann Yager-Chapman, Clark Gandy, John A Brieden III, Josh Isenhour,

Marsha Skinner, Mary Hensley, Amy Jurica, Roby Somerford,

**Staff in Person**

Michael Parks, Vonda Morrison, Karen Sanders, Leslie Davis, Evangelina Benavides,

Amy Duron, Amanda LaFrance, Barbara Clemmons,

Roger Sheridan

**Staff on Zoom**

Michelle Eckert

# CALL TO ORDER

This Meeting was called to order at 11:30 am by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 732 119 3201 with passcode: 336599. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

# INTRODUCTIONS

* 1. **Conflict of Interest Declaration**

# Board members received travel forms and evaluation forms for signatures. The completed forms were turned in to Ms. Leslie Davis.

* 1. Tony Ramirez from Texas Veterans Commission was introduced as a visitor to the Board.

# Public Comment

There were no public comments at this time.

1. **Consider for Approval Previous Board Meeting Minutes**

Board Meeting Minutes for August 18, 2022 were approved as presented. Mr. Matt Prochaska made a motion to accept the minutes. Mr. Bert Miller seconded.

1. **Financial Reporting of Workforce Services**

Ms. Michelle Eckert presented the financial report through July 31, 2022. Ms. Eckert stated year four of the AEL contract has an amount of $5, 994.45 left to spend. Ms. Eckert discussed contracts expiring September 30th and the amount of funds left to spend. Ms. Eckert stated the NCP program has $88,994.27, RESEA has $78,194.71, Snap has $181,634.72 and the Texas Veterans Commission contract has $2,721.43 left to spend. The floor was open for discussions. No questions were voiced at this time.

1. **Board Meeting Overview** 
   1. **Contracted Measures & Program Director Report**

Ms. Vonda Morrison stated that contracted measures and program director reports are included in the board packet.

* 1. **Monthly Program Summary Report**

Ms. Morrison stated that monthly monitoring reports are included in the board packet.

* 1. **Monitoring Reports**

Ms. Morrison stated that monitoring reports are included in the board packet.

* 1. **Executive Director’s Report**

Mr. Parks stated to the board to be sure to check emails for upcoming job fairs.

1. **Regular Meeting Agenda**

The following recommendations for approval were presented, discussed, and voted on:

* 1. Recommend to Approve Authorization to Negotiate Serco’s Contract to Deliver Child Care Services for FY23

Motion to accept item A was made by Ms. Ryder and seconded by Mr. Miller

* 1. Recommend to Approve Authorization to Negotiate Serco’s Contract to Deliver Workforce Center Services and Business Services for FY 23

Motion to accept item B was made by Ms. Ryder and seconded by Ms. Mary Valadez

1. **Executive (Closed) Session**
2. **No- Action Items**

Roll Call Follow-up

1. **Meeting adjourned**

Mr. Orzabal adjourned the meeting at 11:39 pm.