**Workforce Solutions Brazos Valley**

**Board Meeting**

Thursday, January 19, 2023 -12:00 PM

Center for Regional Services

Board Room/Via: ZOOM

3991 East 29th Street, Bryan, TX 77802

**MINUTES**

**ATTENDANCE**

**Member Attendances Attended By**

Robert Orzabal Private Sector-Brazos In Person

Frank Perez Public Sector-Secondary Education In Person

Clark Gandy Organized Labor-Brazos In-Person

John A Brieden III Private Sector- Washington In-Person

Josh Isenhour Private Sector-Brazos In-Person

Liz Dickey CBO-Brazos In-Person

Roby Somerford Private Sector-Brazos In-Person

Amy Jurica Private Sector-Burleson In-Person

Dianne Ryder Vice-Chair-Private Sector-Leon In-Person

Angie Alaniz Post-Secondary Education In-Person

Ann Boney CBO-Brazos In-Person

William “Bert” Miller Private Sector-Grimes In-Person

Marsha Skinner Private Sector-Leon Zoom

Mary Hensley Public Sector-Adult Literacy In-Person

Melinda Berlan Private Sector-Robertson In-Person

Nester Leamon Private Sector-Robertson In-Person

Andy York CBO-Brazos In-Person

Bill Ard Zoom

**Guest Attendees**

Latresia Williams Serco-Project Director In-Person

Gayle Mann Serco-CCS In-Person

Deidra Simmons Serco-Business Service Manager In-Person

Manuel Ugues Serco Zoom

Mindy Ross Serco-CCS Zoom

Nyosha Boone Serco-WFS Zoom

Collette Champagne Serco-WFS Zoom

Dora Lopez Serco Operations Manager In-Person

Troy Robie Texas Veterans Commission In-Person

Piler Walker Blinn In-Person

Karla Flanagan Blinn In-Person

Andrew Blinn In-Person

Jay Anderson Blinn Zoom

Becky Collet Region 6 In-Person

**Guest Attendees**

Leslie Abbott Vocational Rehabilitation In-Person

Kristi Hayman Region 6 In-Person

AmbyrWeidner Region 6In-Person

**Members Excused**

Ann Yager-Chapman, William Parten, Crystal Crowell, Josh Isenhour

**Staff in Person**

Michael Parks, Vonda Morrison, Karen Sanders, Leslie Davis,

Amy Duron, Barbara Clemmons,

Roger Sheridan, Michelle Eckert, Kimberly Hodge, Kristina Glover, Rachael Robertson,

Stephen Bailey

# CALL TO ORDER

This Meeting was called to order at 12:01 pm by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 732 119 3201 with passcode: 336599. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

# INTRODUCTIONS

* 1. **Conflict of Interest Declaration**

# Board members received travel forms and evaluation forms for signatures. The completed forms were turned in to Ms. Leslie Davis.

* 1. Introductions included Andrew Sulewski from Region 6 and Kristina Whitmore Workforce Board new TRS Mentor.

# Public Comment

There were no public comments at this time.

1. **Consider for Approval Previous Board Meeting Minutes**

Board Meeting Minutes for October 20, 2022 were approved as presented. Ms. Ann Boney made a motion to accept the minutes. Mr. Bert Miller seconded.

1. **Financial Reporting of Workforce Services**

Ms. Michelle Eckert presented the financial report through November 31, 2022. Ms. Eckert discussed on pages 15 and 16 of the board packet new contracts awarded. Ms. Eckert discussed contracts that need to increase and decrease spending. Ms. Eckert discussed contracts on target with funding and stated once contracts are closed out for December FY22 more funds can be spent in the FY23 contracts. The floor was open for discussions. No questions were voiced at this time.

1. **Board Meeting Overview**
	1. **Contracted Measures & Program Director Report**

Ms. Vonda Morrison discussed contracted measures on pages 17 and 18 of the board packet and discussed measures that are not being met. Ms. Morrison stated as new contracts begin in October progression of where the measures are now should move to green by September 30, 2023. Ms. Morrison discussed on page 29 of the board packet the AEL goals and performances that are being met and not met.

* 1. **Monthly Program Summary Reports**

Ms. Morrison stated that monthly program summary reports are included in the board packet.

* 1. **Monitoring Reports**

Ms. Morrison stated that monitoring reports are included in the board packet.

* 1. **Executive Director’s Report**

Mr. Michael Parks discussed Metrix; a training contract awarded by TWC that provides free web access to skill training courses for businesses throughout the Brazos Valley Region. Mr. Parks discussed the upcoming job fair Wednesday January 25, 2023 from 10:30am-1:00pm at the Lincoln Recreation Center. Mr. Parks stated HYPE will be held at the Expo Center February 28, 2023. Mr. Parks stated the WSBVB monitoring will take place April 3rd through April 14. Mr. Parks discussed the Intergovernmental Committee Meeting held at the Brazos Valley Council of Governments which consisted of local officials to discuss Fuji films intent to staff a total of 1000 employees within the next 6 years. Mr. Parks presented Amy Jurica with a Community Impact Award. Mr. Parks presented to the WSVBVB the 2022 Service to Job Seekers $100,000 check awarded to the Brazos Valley Board from TWC.

1. **Regular Meeting Agenda**

The following recommendations for approval were presented, discussed, and voted on:

* 1. Recommendation to Approve Authorization to Rescind Workforce Solutions Brazos Valley Child Care Policies

Motion to accept item A was made by Mr. Bert Miller and seconded by Ms. Amy Jurica

* 1. Recommendation to Approve Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Bryan Independent School District

Motion to accept item B was made by Ms. Angie Alaniz and seconded by Mr. Clark

* 1. Recommendation to Approve Memorandum of Understanding Between the Brazos Valley Workforce Development Board and the Texas Veterans Commission Through an Interagency Contract with the Texas workforce Commission

Motion to accept item C was made by Mr. Miller and seconded by Ms. Alaniz

* 1. Recommendation to Approve the Workforce Board’s Quality Childcare plan up to 888,841.00

Motion to accept item D was made by Ms. Jurica and seconded by Mr. Roby Somerford

* 1. Recommendation to Approve Expenditures Related to the Board Service Awards-Service to Employers up to $100,000

Motion to accept item E was made by Mr. Dianne Ryder and seconded by Mr. Frank Perez

* 1. Recommendation to Approve Reissue of Request for Proposal for Program Compliance Monitoring Services

Motion to accept item F was made by Ms. Ryder and seconded by Ms. Alaniz

1. **Executive (Closed) Session**
2. **No- Action Items**

Roll Call Follow-up

1. **Meeting adjourned**

 Mr. Orzabal adjourned the meeting at 12:45 pm.