

**Workforce Solutions Brazos Valley  
Board Meeting**

Thursday, March 16, 2023 -12:00 PM  
Center for Regional Services  
Board Room/Via: ZOOM  
3991 East 29<sup>th</sup> Street, Bryan, TX 77802

**MINUTES**

**ATTENDANCE**

**Member Attendances**

		<b><u>Attended By</u></b>
Robert Orzabal	Private Sector-Brazos	In Person
Clark Gandy	Organized Labor-Brazos	In-Person
John A Brieden III	Private Sector-Washington	In-Person
Josh Isenhour	Private Sector-Brazos	In-Person
Liz Dickey	CBO-Brazos	In-Person
Amy Jurica	Private Sector-Burleson	In-Person
Dianne Ryder	Vice-Chair-Private Sector-Leon	In-Person
Ann Boney	CBO-Brazos	In-Person
William “Bert” Miller	Private Sector-Grimes	In-Person
Melinda Berlan	Private Sector-Robertson	In-Person
Nester Leamon	Private Sector-Robertson	In-Person
Andy York	CBO-Brazos	In-Person
Bill Ard	TWC	Zoom
Mary Valadez	Public Assistance-Regional	In-Person
William”Bill”Parten	Public Sector-Madison	In-Person

**Guest Attendees**

Latresia Williams	Serco-Project Director	In-Person
Gayle Mann	Serco-CCS	In-Person
Deidra Simmons	Serco-Business Service Manager	In-Person
Manuel Ugues	Serco	Zoom
Dora Lopez	Serco Operations Manager	In-Person
Troy Robie	Texas Veterans Commission	In-Person

**Guest Attendees**

Leslie Abbott	Vocational Rehabilitation	In-Person
Kristi Hayman	Region 6	In-Person
Ambyr Weidner	Region 6	In-Person

**Members Excused**

Ann Yager-Chapman, Crystal Crowell, Donna Taylor, Frank Perez, Jared Patout, Mary Hensley,  
Robert Somerford

**Staff in Person**

Michael Parks, Vonda Morrison, Karen Sanders, Leslie Davis,  
Amy Duron, Barbara Clemmons,  
Kimberly Hodge, Kristina Whitmore, Rachael Robertson,  
Stephen Bailey, Blake Bertling, Bo Moncivais, Evangelina Benavides

**I. CALL TO ORDER**

This Meeting was called to order at 12:02 pm by Chairman Robert Orzabal. Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 732 119 3201 with passcode: 336599. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

**II. INTRODUCTIONS**

**A. Conflict of Interest Declaration**

Board members received travel forms and evaluation forms for signatures. The completed forms were turned in to Ms. Leslie Davis.

**B.** Introductions included Manuel Ugues from Serco and Kristina Whitmore new hire Workforce Board TRS Mentor.

**III. Public Comment**

There were no public comments at this time.

**IV. Consider for Approval Previous Board Meeting Minutes**

Board Meeting Minutes for January 19, 2023 were approved as presented by Chairman Robert Orzabal.

**V. Financial Reporting of Workforce Services**

Ms. Michelle Eckert presented the financial report for December 31, 2022, and January 31, 2023. Ms. Eckert discussed on pages 17 through 20 of the board packet the previous financial reports and the most current financial reports. Ms. Eckert discussed contracts that need to increase and decrease spending. Ms. Eckert identified contracts that received additional funding and contracts set to expire. The floor was open for discussions. No questions were voiced at this time.

**VI. Board Meeting Overview**

**A. Contracted Measures & Program Director Report**

Ms. Vonda Morrison discussed the FY22 contracted measures reports on pages 21

and 22 of the board packet and discussed measures that are not being met. Ms. Morrison stated Serco performance data is not current, and the data shown on the contracted measures report is from Dynamic. Ms. Morrison discussed Serco has forecasted the only measure they expect to not meet is youth credentials due to 0 youth enrolled in the program. Ms. Morrison discussed on page 32-37 of the board packet AEL total enrollments, measurable skill gains and AEL goals and performances that are being met and not met.

**B. Monthly Program Summary Reports**

Ms. Morrison stated that monthly program summary reports are included in the board packet.

**C. Monitoring Reports**

Ms. Morrison stated that monitoring reports are included in the board packet.

**D. Executive Director’s Report**

Mr. Michael Parks discussed the HYPE event held at the Expo Center February 28, 2023. Mr. Parks reported there were over 82 employers present, 986 high school juniors and seniors from 15 school districts. Accompanied by 71 counselors and teachers. One of the biggest events held to introduce students to new career paths. Mr. Parks extended the invitation to greet the new TWC Commissioner of Labor, Alberto Trevino, III on March 24, 2023, at 10:00am at the Brazos Valley Council of Governments. Mr. Parks discussed the importance on Rural Economic Development and the best practices to partner with them to create a change and offer Workforce activities.

**E. Dr. Valerie Hill-Jackson BV Teach Presentation**

Dr. Jackson discussed the Brazos Valley Teach (BVTeach) program through Texas A&M University partnered with Workforce Solutions, Hearne Summer School Programs and the Boys and Girls Clubs in Bryan and Caldwell Texas. BVTeach is designed to develop and implement an externship program to foster the teaching crisis and severity of finding good teachers in urban areas and rural communities. BVTeach highlights high school students and helps them figure out the pathway to becoming a teacher.

**VII. Regular Meeting Agenda**

The following recommendations for approval were presented, discussed, and voted on:

**A. Recommendation to Approve the Prohibited Technologies Policy**

Motion to accept item A was made by Ms. Dianne Ryder and seconded by Mr. John Brieden

**B. Recommendation to Approve Additional Funding for Madisonville CISD Adult Education & Literacy Program FY 22/23**

Motion to accept item B was made by Ms. Ann Boney and seconded by Mr. Clark Gandy. Mr. Bill Parten Abstained.

- C. Recommendation to Approve Memorandum of Understanding Between the Brazos Valley Board and Kent Moore Cabinets Ltd

Motion to accept item C was made by Ms. Boney and seconded by Mr. Parten

- D. Recommendation to Approve Career Services Policy

Motion to accept item D was made by Mr. Bert Miller and seconded by Mr. Gandy

- E. Recommendation to Approve Funding for Blinn College District Adult Education & Literacy Program

Motion to accept item E was made by Ms. Ryder and seconded by Mr. Miller

- F. Recommendation to Approve Performance Based Funding Awards Group B-Rapid Enrollment

Motion to accept item F was made by Ms. Boney and seconded by Mr. Nester Leamon. Mr. Parten Abstained

- G. Recommendation to Approve Modified 2021-2024 Integrated Plan

Motion to accept item G was made by Mr. Parten and seconded by Ms. Mary Valadez

## **VIII. Executive (Closed) Session**

- IX. No- Action Items**  
Roll Call Follow-up

- X. Meeting adjourned**  
Mr. Orzabal adjourned the meeting at 12:48 pm.