



## Workforce Solutions Brazos Valley Board Board Meeting

Thursday, May 18, 2023, at 12:00 PM  
Center for Regional Services – Board Room  
3991 E 29<sup>th</sup> St, Bryan, TX 77802

### Join the Meetings via Zoom:

<https://us06web.zoom.us/j/84312149362?pwd=aXVGaWtaWDhZSzJsTGRkQ0Zyelludz09>

**Call-In by Location:** (346) 248 7799 (Houston)

**Meeting ID:** 843 1214 9362

**Passcode:** 875373

Those planning to attend in person, please notify Vonda Morrison @ 979-595-2801 ext. 2138

### **BOARD AGENDA**

*Note: Workforce Solutions Brazos Valley Board may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda. (Items may not be presented in the order they appear)*

#### **I. Call to Order**

*Robert Orzabal*

- A. Roll Call
- B. Quorum Determination

#### **II. Introductions**

*Robert Orzabal*

- A. Conflict of Interest Declaration

**Reminder:** *Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.*

#### **III. Public Comment**

The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign in with the Board's Secretary, Frank Perez, before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted agenda. If necessity requires an item may be placed on a future Board Agenda.

#### **IV. Consider for Approval Previous Board Meeting Minutes**

*Robert Orzabal*

- A. Board Meeting Minutes for March 16, 2023
- B. Executive Meeting Minutes for April 24, 2023

#### **V. Financial Reporting of Workforce Services**

*Michelle Spittler*

#### **VI. Board Meeting Overview**

*Robert Orzabal*

- A. Contracted Measures & Program Director Report
- B. Local Board Goals Report
- C. Monthly Program Summary Reports
- D. Monitoring Reports
- E. Executive Directors Report

*Vonda Morrison*

*Michael Parks*

#### **VII. Agenda**

- A. Recommend Approval of Adoption of a Universal Employment Plan Policy

*Karen Sanders*

- B. Recommend Approval of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Ellwood Forge

*Jodi Cobler*

- C. Recommend Approval of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Texas Pride Trailers *Jodi Cobler*
- D. Recommend Renewal of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and The City of Buffalo *Jodi Cobler*
- E. Recommend Renewal of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and First United Methodist Church *Jodi Cobler*
- F. Recommend Renewal of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Grace Bible Church *Jodi Cobler*
- G. Recommend Renewal of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Student Nest *Jodi Cobler*
- H. Recommend Approval of FY23 Contract Amendment Between Workforce Solutions Brazos Valley Board and Madisonville CISD Adult Education and Literacy Program *Jodi Cobler*
- I. Recommend Approval of FY23 Contract Amendment Between Workforce Solutions Brazos Valley Board and Region 6 ESC Adult Education and Literacy Program *Jodi Cobler*
- J. Recommend Approval of Sole Source Procurement for Customized Entrepreneurial Training for an Integrated Education and Training Class for Adult Education and Literacy Students *Jodi Cobler*

**VIII. Executive (Closed) Session**

*Robert Orzabal*

The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

- A. Discussion of Items in Executive (Closed) Session – *If Needed*
- B. Return to Open Session with Stating of Actions Taken
  - 1. All final votes, actions or decisions made during the Executive (Closed) Session shall be presented in open session.
  - 2. Executive (Closed) Session requires that minutes be certified.
- C. Consider for Approval Executive (Closed) Session

**IX. Non-Action Items**

- A. Acronyms
- B. Announcements & Other Business
- C. Board Meeting Evaluation Forms-*Handout*
- D. Travel Voucher – *Handout*
- E. Final Roll Call

*Robert Orzabal*

**X. Adjourn**

**Note:**

The Board will provide information for public participation and/or comments in its' Board Meeting Agenda via conference call line or other means of virtual attendance. This is in accordance with guidance issued on March 16, 2020, by the Texas Governor and Attorney General regarding the suspension of Open Meeting laws (Texas Government Code Section 418.016), and in light of the Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people. The agenda will be available on the Board's website, <http://bvjobs.org/about-us/board-meeting-agendas>, the meeting will be recorded and minutes will be made available to the public at the same location.