

**Workforce Solutions Brazos Valley
Board Meeting**

Thursday, June 15, 2023 -12:00 PM
Center for Regional Services
Board Room/Via: ZOOM
3991 East 29th Street, Bryan, TX 77802

MINUTES

ATTENDANCE

Member Attendances

		<u>Attended By</u>
Amy Jurica	Private Sector-Burleson	In-Person
Andy York	CBO – Brazos	In-Person
Angie Alaniz	Post Secondary Education	Zoom
Ann Boney	CBO-Brazos	In-Person
Ann Yager-Chapman	Private Sector-Burleson	In-Person
Bill Ard	TWC	Zoom
Crystal Crowell	BVCASA	Zoom
Dianne Ryder	Vice-Chair-Private Sector-Leon	Zoom
Frank Perez	Public Sector – Secondary Education	In-Person
Jared Patout	Private Sector – Grimes	In-Person
Josh Isenhour	Private Sector-Brazos	In-Person
Mary Valadez	Public Assistance-Regional	Zoom
Nester Leamon	Private Sector-Robertson	In-Person
Robert Orzabal	Private Sector-Brazos	In-Person
Roby Somerford	Private Sector – Brazos	In-Person
William “Bert” Miller	Private Sector-Grimes	In-Person

Guest Attendees

Gayle Mann	Serco-CCS Provider Financial Manager	In-Person
Dora Lopez	Serco Operations Manager	In-Person
Collette Champagne	Serco	In-Person
Troy Robie	Texas Veterans Commission	In-Person
Karla Flannagan	Blinn College District	In-Person
Jay Anderson	Blinn College District	In-Person
Mary Walker	Madisonville CISD – AEL	In-Person
Becky Collet	Region 6	In-Person
Ambyr Weidner	Region 6	In-Person
Mickie Byrd	Byrd Academy	In-Person

Members Excused

John Brieden III, Clark Gandy, Mary Hensley, Amy Jurica, William “Bill” Parten, Donna Taylor

Staff in Person

Michael Parks, Vonda Morrison, Karen Sanders, Amy Duron, Michelle Eckert (Zoom),
Barbara Clemmons, Kristina Whitmore, Rachael Robertson, Jodi Cobbler,
Evangelina Benavides, Erica Hightower

I. CALL TO ORDER

The Workforce Solutions Brazos Valley Board Meeting was called to order at 12:06 pm by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 816 3730 1045 with passcode: 562421. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

II. INTRODUCTIONS

A. Conflict of Interest Declaration

Board members received travel forms and evaluation forms for signatures. The completed forms were given to Ms. Karen Sanders.

B. Introductions included Mickie Byrd, Byrd Academy

III. Public Comment

There were no public comments at this time.

IV. Consider for Approval Previous Board Meeting Minutes

Board Meeting Minutes for June 15, 2023 were presented by Chairman Robert Orzabal. A motion to accept the minutes as presented was made by Ms. Ann Boney and seconded by Mr. Bert Miller. Motion carried.

V. Financial Reporting of Workforce Services

Ms. Michelle Eckert presented the Brazos Valley Workforce financial report through April 30, 2023. Ms. Eckert discussed the financials which were located on page 16 in the board packet. Ms. Eckert identified two (2) contracts that received additional funding, one (1) new contract has been received and one (1) contract has been fully expended. Ms. Eckert states that there are concerns with spending WIOA Youth Funding and WIOA Dislocated Worker Funding. The floor was open for discussions. No questions were voiced at this time.

VI. Board Meeting Overview

A. Contracted Measures & Program Director Report

Ms. Vonda Morrison discussed the April 2023 contracted measures reports on pages 17 and 18 of the board packet and discussed measures that are not being met. Ms. Morrison called on Ms. Dora Lopez, Serco Operations Manager to provide information on forecasting performance and the strategies in place to impact the performance measures. Ms. Morrison discussed the May 2023 VOS Greeter Reports on pages 19 through 24 of the board packet. Ms. Morrison discussed AEL performance measures regarding total enrollments, measurable skill gains and AEL goals and performances that are being met and not met on page 25-27 of the board packet. Ms. Morrison also profiled some AEL success stories.

B. Monthly Program Summary Reports

Ms. Morrison stated that monthly program summary reports are included in the board

packet.

C. Monitoring Reports

Ms. Morrison stated that we received the Fiscal Year 2022 Audit Resolution Report from Texas Workforce Commission (TWC). The report indicates that the corrective actions taken were adequate to resolve the findings.

D. Executive Director's Report

Mr. Michael Parks announced upcoming events: Blood Drive scheduled for June 26, 2023, Independence Day Hiring Event scheduled for June 28, 2023 and the Y2 Summit is scheduled for October 6, 2023 at the AT&T Stadium.

E. Byrd Academy Presentation

Mr. Mickie Byrd presented on Equity through Innovation. He provided information on programs available through the Byrd Academy.

VII. Regular Meeting Agenda

The following recommendations for approval were presented, discussed, and voted on:

A. Recommendation to Approve the Choices Individual Training Account Policy

Motion to accept item A was made by Mr. Miller and seconded by Mr. Josh Isenhour. Motion carried.

B. Recommendation to Approve Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and AEL Partners

Motion to accept item B was made by Mr. Roby Somerford and seconded by Mr. Jared Patout. Mr. Miller abstained. Motion carried.

C. Recommendation to renew/negotiate Blinn College Adult Education and Literacy Program Contract FY23-24.

Motion to accept item C was made by Mr. Patout and seconded by Mr. Nester Leamon. Motion carried.

D. Recommendation to renew/negotiate Madisonville Consolidated ISD Adult Education and Literacy Program Contract FY23-24.

Motion to accept item D was made by Mr. Miller and seconded by Mr. Leamon. Mr. Parten abstained. Motion carried.

E. Recommendation to renew/negotiate Region VI Education Service Center Adult Education and Literacy Program Contract FY23-24.

Motion to accept item E was made by Mr. Somerford and seconded by Mr. Isenhour. Motion carried.

- F. Recommendation to Approve Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Blue Bell Creameries.

Motion to accept item F was made by Ms. Boney and seconded by Mr. Somerford.
Motion carried.

- G. Recommendation to Approve the Target Occupation List for FY2023-2024.

Motion to accept item G was made by Ms. Boney and seconded by Mr. Leamon.
Motion carried.

- H. Recommendation to Approve to award Program Compliance Monitoring Contract to Diaz, Smith and Associates.

Motion to accept item H was made by Mr. Isenhour and seconded by Mr. Miller.
Motion carried.

VIII. Executive (Closed) Session

- IX. No- Action Items**

Roll Call Follow-up

- X. Meeting adjourned**

Mr. Orzabal adjourned the meeting at 1:08 pm.