



## Workforce Solutions Brazos Valley Board Board Meeting

Thursday, April 16, 2026 at 12:00 PM  
Center for Regional Services – Board Room  
3991 E 29<sup>th</sup> St, Bryan, TX 77802

### Join the Meeting via Zoom:

[vhttps://us02web.zoom.us/j/85456354962?pwd=FSyDEjZQ06qOyj1057C3ef0jc6Q1IS.1](https://us02web.zoom.us/j/85456354962?pwd=FSyDEjZQ06qOyj1057C3ef0jc6Q1IS.1)

**Call-In by Location:** (346) 248 7799 (Houston)

**Meeting ID:** 854 5635 4962

**Passcode:** 754179

Those planning to attend in person, please notify Vonda Morrison @ 979-595-2801 ext. 2138

### **BOARD AGENDA**

*Note: Workforce Solutions Brazos Valley Board may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda.  
(Items may not be presented in the order they appear)*

#### **I. Call to Order**

*Robert Orzabal*

A. Roll Call

B. Quorum Determination: *If there is not a quorum an executive session will be held, and any action will be ratified at the following meeting.*

C. Declaration of Conflict of Interest: *Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.*

#### **II. Introductions**

*Robert Orzabal*

#### **III. Public Comment**

The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign in with the Board's Secretary, Frank Perez, before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted agenda. If necessity requires an item may be placed on a future Board Agenda.

#### **IV. Consider for Approval Previous Board Meeting Minutes**

A. Board Meeting Minutes for February 19, 2026

*Robert Orzabal*

B. Board Meeting Minutes for March 19, 2026

*Robert Orzabal*

#### **V. Executive Directors Report**

*Terri Klouda*

#### **VI. Monthly Reporting of Services**

*Robert Orzabal*

A. Financial Reporting of Workforce Services

*Michelle Beckdol*

B. Performance Reports

*Vonda Morrison*

C. Contracted Measures & Program Director Report

D. Local Board Goals Report

E. Monthly Program Summary Reports

#### **VII. Monitoring Reports**

A. 25.16.0001 WS Brazos Valley SNAP Report and Letter

*Vonda Morrison*

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## VIII. Items for Consideration

- A. Discussion and Possible Action Regarding Issuance of a Request for Proposals (RFP) for Commercial Space for Lease in Centerville, Texas *Barbara Clemmons*
- B. Discussion and Possible Action Regarding Issuance of a Request for Proposals (RFP) for Commercial Space for Lease in Navasota, Texas *Barbara Clemmons*
- C. Discussion and Possible Action Regarding Issuance of a Request for Proposals (RFP) for Program Compliance Monitoring Services *Barbara Clemmons*
- D. Discussion and Possible Action Regarding the Procurement of Independent Fiscal Monitoring Services *Barbara Clemmons*
- E. Discussion and Possible Action Regarding the Incident Reporting Policy Involving Texas Workforce Commission and Workforce Solutions Office Staff Members and Customers *Karen Sanders*
- F. Discussion and Possible Action Regarding the Discrimination Complaints Policy *Karen Sanders*
- G. Discussion and Possible Action Regarding the Texas Rising Star Early Learning Program Policy *Ydalia Rosas*
- H. Discussion and Possible Action Regarding Finalized Local Board Goals **1&2** FY 2026 through 2027 *Vonda Morrison*
- I. Discussion and Possible Action Regarding Local Board Goals **3&4** FY 2026 through 2027 *Vonda Morrison*

## IX. Executive (Closed) Session

*Robert Orzabal*

The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

- A. Discussion of Items in Executive (Closed) Session – *If Needed*
- B. Return to Open Session with Stating of Actions Taken
  1. All final votes, actions or decisions made during the Executive (Closed) Session shall be presented in open session.
  2. Executive (Closed) Session requires that minutes be certified.
- C. Consider for Approval, Executive (Closed) Session

## X. Non-Action Items

- A. Board Member Demographics
- B. Acronyms
- C. [Board Meeting Evaluation Forms](#)–Please use hyperlink to complete
- D. Travel Voucher – *Handout*
- E. Announcements & Other Business
- F. Final Roll Call

*Robert Orzabal*

## XI. Adjourn

### Note:

The Board will provide information for public participation and/or comments in its' Board Meeting Agenda via conference call line or other means of virtual attendance. This is in accordance with guidance issued on March 16, 2020, by the Texas Governor and Attorney General regarding the suspension of Open Meeting laws (Texas Government Code Section 418.016), and in light of the Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people. The agenda will be available on the Board's website, <http://bvjobs.org/about-us/board-meeting-agendas>, the meeting will be recorded and minutes will be made available to the public at the same location.

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