



## Workforce Solutions Brazos Valley Board Board Meeting

Thursday, June 15, 2023, at 12:00 PM  
Center for Regional Services – Board Room  
3991 E 29<sup>th</sup> St, Bryan, TX 77802

### Join the Meetings via Zoom:

<https://us06web.zoom.us/j/81637301045?pwd=SlE5a1JqM3VoKy91cTNvZmR1RytaQT09>

**Call-In by Location:** (346) 248 7799 (Houston)

**Meeting ID:** 816 3730 1045

**Passcode:** 562421

Those planning to attend in person, please notify Vonda Morrison @ 979-595-2801 ext. 2138

### BOARD AGENDA

*Note: Workforce Solutions Brazos Valley Board may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda.  
(Items may not be presented in the order they appear)*

#### **I. Call to Order**

*Robert Orzabal*

- A. Roll Call
- B. Quorum Determination

#### **II. Introductions**

*Robert Orzabal*

- A. Conflict of Interest Declaration

**Reminder:** Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.

#### **III. Public Comment**

The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign in with the Board's Secretary, Frank Perez, before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted agenda. If necessity requires an item may be placed on a future Board Agenda.

#### **IV. Consider for Approval Previous Board Meeting Minutes**

*Robert Orzabal*

- A. Board Meeting Minutes for June 15, 2023

#### **V. Financial Reporting of Workforce Services**

*Michelle Spittler*

#### **VI. Board Meeting Overview**

*Robert Orzabal*

- A. Contracted Measures & Program Director Report
- B. Local Board Goals Report
- C. Monthly Program Summary Reports
- D. Monitoring Reports
- E. Executive Directors Report – Y2Summit
- F. Byrd Academy Presentation

*Vonda Morrison*

*Michael Parks*

*Mickie Byrd*

#### **VII. Agenda**

- A. Recommend Approval of Choices Individual Training Account Policy

*Rachael Robertson*

- B. Recommend Approval of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and the following AEL Partners:

*Jodi Cobler*

- City of Caldwell
- City of Navasota

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Equal opportunity is the law.

- Brazos Interfaith & Immigration Network
- Grace Bible Church
- Brazos County Detention Center
- Central Church

- C. Recommend Authorization to Renew/Negotiate Blinn College Adult Education and Literacy Program Contract FY23-24 *Jodi Cobler*
- D. Recommend Authorization to Renew/Negotiate Madisonville Consolidated ISD Adult Education and Literacy Program Contract FY23-24 *Jodi Cobler*
- E. Recommend Authorization to Renew/Negotiate Region VI Education Service Center Adult Education and Literacy Program Contract FY23-24 *Jodi Cobler*
- F. Recommend Approval of Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Blue Bell Creameries *Jodi Cobler*
- G. Recommend Approval of the Target Occupations List for FY2023-2024 *Barbara Clemmons*
- H. Recommend Approval to Award Program Compliance Monitoring Contract to Diaz, Smith, and Associates *Barbara Clemmons*

**VIII. Executive (Closed) Session**

*Robert Orzabal*

The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

- A. Discussion of Items in Executive (Closed) Session – *If Needed*
- B. Return to Open Session with Stating of Actions Taken
  - 1. All final votes, actions or decisions made during the Executive (Closed) Session shall be presented in open session.
  - 2. Executive (Closed) Session requires that minutes be certified.
- C. Consider for Approval Executive (Closed) Session

**IX. Non-Action Items**

- A. Acronyms
- B. Announcements & Other Business
- C. Board Meeting Evaluation Forms-*Handout*
- D. Travel Voucher – *Handout*
- E. Final Roll Call

*Robert Orzabal*

**X. Adjourn**

**Note:**

The Board will provide information for public participation and/or comments in its' Board Meeting Agenda via conference call line or other means of virtual attendance. This is in accordance with guidance issued on March 16, 2020, by the Texas Governor and Attorney General regarding the suspension of Open Meeting laws (Texas Government Code Section 418.016), and in light of the Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people. The agenda will be available on the Board's website, <http://bvjobs.org/about-us/board-meeting-agendas>, the meeting will be recorded and minutes will be made available to the public at the same location.