

Workforce Solutions Brazos Valley
Board Meeting

Thursday, May 18, 2023 -12:00 PM
Center for Regional Services
Board Room/Via: ZOOM
3991 East 29th Street, Bryan, TX 77802

MINUTES

ATTENDANCE

Member Attendances

		<u>Attended By</u>
Robert Orzabal	Private Sector-Brazos	In Person
Clark Gandy	Organized Labor-Brazos	In-Person
John A Brieden III	Private Sector-Washington	In-Person
Josh Isenhour	Private Sector-Brazos	In-Person
Angie Alaniz	Post Secondary Education	Zoom
Amy Jurica	Private Sector-Burleson	In-Person
Dianne Ryder	Vice-Chair-Private Sector-Leon	In-Person
Frank Perez	Public Sector – Secondary Education	In-Person
William “Bert” Miller	Private Sector-Grimes	In-Person
Crystal Crowell	BVCASA	In-Person
Nester Leamon	Private Sector-Robertson	In-Person
Mary Valadez	Public Assistance-Regional	In-Person
William”Bill”Parten	Public Sector-Madison	In-Person

Guest Attendees

Latresia Williams	Serco-Project Director	In-Person
Gayle Mann	Serco-CCS Provider Financial Manager	In-Person
Deidra Simmons	Serco-Business Service Manager	In-Person
Manuel Ugues	Serco	Zoom
Dora Lopez	Serco Operations Manager	In-Person
Troy Robie	Texas Veterans Commission	In-Person
Andrea Dela Garza	SERCO	In-Person
Karla Flannagan	Blinn College District	In-Person
Jay Anderson	Blinn College District	Zoom
David Brown	Blinn College District	In-Person
Mary Walker	Madisonville CISD – AEL	In-Person
Leslie Abbott	Vocational Rehabilitation	In-Person
Becky Collet	Region 6	In-Person
Ambyr Weidner	Region 6	In-Person

Members Excused

Ann Yager-Chapman, Jared Patout, Mary Hensley, Robert Somerford, Andy York

Staff in Person

Michael Parks, Roger Sheridan, Vonda Morrison, Karen Sanders, Amy Duron,
Michelle Eckert (Zoom), Barbara Clemmons, Kristina Whitmore, Rachael Robertson,
Jodi Cobbler, Evangelina Benavides

I. CALL TO ORDER

The Workforce Solutions Brazos Valley Board Meeting was called to order at 12:06 pm by Chairman Robert Orzabal.

Members were able to join the meeting via Zoom or call in by location (346) 248-7799 (Houston) Meeting ID: 846 1214 9362 with passcode: 875373. Board members accessing zoom utilized the chat function to confirm attendance and verified phone numbers of those that called in and acknowledged as attending.

II. INTRODUCTIONS

A. Conflict of Interest Declaration

Board members received travel forms and evaluation forms for signatures. The completed forms were given to Ms. Karen Sanders.

B. Introductions included David Brown, Case Manager for Blinn College District Electrician Pre-Apprenticeship Program

III. Public Comment

There were no public comments at this time.

IV. Consider for Approval Previous Board Meeting Minutes

Board Meeting Minutes for March 16, 2023, and Executive Meeting Minutes for April 24, 2023 were presented by Chairman Robert Orzabal. A motion to accept the minutes as presented was made by Mr. Bill Parten and seconded by Mr. Bert Miller. Motion carried.

V. Financial Reporting of Workforce Services

Ms. Michelle Eckert presented the Brazos Valley Workforce financial report through March 31, 2023. Ms. Eckert discussed the financials which were located on pages 16 and 17 in the board packet. Ms. Eckert stated three (3) contracts were on target for spending. Ms. Eckert identified two (2) contracts that received additional funding, three (3) contracts that expired at the of March 2023 and one (1) contract has been fully expended. The floor was open for discussions. No questions were voiced at this time.

VI. Board Meeting Overview

A. Contracted Measures & Program Director Report

Ms. Vonda Morrison discussed the March 2023 contracted measures reports on pages 18 and 19 of the board packet and discussed measures that are not being met. Ms. Morrison stated that Serco has strategies in place to impact the performance measures, if the timeframe allows, we can. Ms. Morrison discussed AEL performance measures regarding total enrollments, measurable skill gains and AEL goals and performances that are being met and not met on page 20-24 of the board packet. Ms.

Morrison also profiled some AEL success stories.

B. Monthly Program Summary Reports

Ms. Morrison stated that monthly program summary reports are included in the board packet as well as Brazos Valley WDA Occupational Projections for 2030.

C. Monitoring Reports

Ms. Morrison stated that TWC’s Equal Opportunity Compliance Department (EOCD) FY2023 review had no findings and there were no issues which would necessitate a corrective action plan. Additional AEL monitoring reports are included in the board packet.

D. Executive Director’s Report

Mr. Michael Parks discussed the concerns of a few child care providers regarding the parent cost of care difference as of October 1, 2023. It was requested to provide a list of current child care providers to the board members. Mr. Parks provided information on the state legislature and bills that may have an impact on the Workforce. Upcoming events: September 21, 2023 – Workforce Solutions Brazos Valley Board Annual Meeting; January 18, 2024 – Workforce Solutions Brazos Valley Board Retreat.

VII. Regular Meeting Agenda

The following recommendations for approval were presented, discussed, and voted on:

A. Recommendation to Approve the Adoption of a Universal Employment Plan Policy

Motion to accept item A was made by Mr. Miller and seconded by Mr. Parten. Motion carried.

B. Recommendation to Approve Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Ellwood Forge, Navasota, TX

Motion to accept item B was made by Ms. Dianne Ryder and seconded by Mr. Miller. Motion carried.

C. Recommendation to Approve Memorandum of Understanding Between the Brazos Valley Board and Texas Pride Trailers, Madisonville, TX

Motion to accept item C was made by Ms. Ryder and seconded by Mr. Nester Leamon. Motion carried.

D. Recommendation to Renew Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and The City of Buffalo, TX

Motion to accept item D was made by Mr. Parten and seconded by Ms. Amy Jurica. Ms. Ryder abstained. Motion carried.

- E. Recommendation to Renew Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and First Methodist Church, Bryan, TX

Motion to accept item E was made by Mr. Parten and seconded by Ms. Amy Jurica. Motion carried.

- F. Recommendation to Renew Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Grace Bible Church

Motion to accept item F was made by Mr. Parten and seconded by Ms. Amy Jurica. Motion carried.

- G. Recommendation to Renew Memorandum of Understanding Between Workforce Solutions Brazos Valley Board and Student Nest (Math Call Center)

Motion to accept item G was made by Mr. Parten and seconded by Ms. Amy Jurica. Motion carried.

- H. Recommendation to Approve FY23 contract Amendment Between Workforce Solutions Brazos Valley Board and Madisonville CISD Adult Education & Literacy Program.

Motion to accept item H was made by Ms. Ryder and seconded by Mr. Josh Isenhouser. Motion carried.

- I. Recommendation to Approve FY Contract Amendment Between Workforce Solutions Brazos Valley Board and Region 6 ESC Adult Education & Literacy Program

Motion to accept item I was made by Mr. Miller and seconded by Mr. John Brieden. Motion carried.

- J. Recommendation to Approve of Sole Source Procurement for Customized Entrepreneurial Training for an Integrated Education and Training Class for Adult Education & Literacy Students

Motion to accept item J was made by Mr. Parten and seconded by Mr. Clark Gandy. Motion carried.

VIII. Executive (Closed) Session

- IX. No- Action Items**
Roll Call Follow-up

- X. Meeting adjourned**
Mr. Orzabal adjourned the meeting at 12:47 pm.