



Workforce Solutions Brazos Valley Board Board Meeting

Thursday, February 15, 2024 at 12:00 PM
Center for Regional Services – Board Room
3991 E 29th St, Bryan, TX 77802

Join the Meeting via Zoom:

<https://us06web.zoom.us/j/85388508229?pwd=4MF86KFyjX82bPDRC0gEzJy5fXKu7J.1>

Call-In by Location: (346) 248 7799 (Houston)

Meeting ID: 853 8850 8229

Passcode: 407509

Those planning to attend in person, please notify Vonda Morrison @ 979-595-2801 ext. 2138

BOARD AGENDA

*Note: Workforce Solutions Brazos Valley Board may discuss, deliberate, and take all appropriate action on any matter listed on this Agenda.
(Items may not be presented in the order they appear)*

- I. Call to Order** *Robert Orzabal*
- A. Roll Call
 - B. Quorum Determination
- II. Introductions** *Robert Orzabal*
- A. Conflict of Interest Declaration
Reminder: *Prior to discussion of Action Items, Board Members must declare any possible Conflict of Interest and then abstain from discussing and voting on that issue; abstentions will be recorded in the meeting minutes.*
- III. Public Comment**
- The Workforce Board invites persons with comments or observations related to any posted item on the agenda or any other Workforce issues, projects, or policies to briefly address the Board. Anyone wishing to speak should sign in with the Board's Secretary, Frank Perez, before the beginning of the Board meeting. In order to expedite the flow of business and to provide all persons wishing to address the Board with an opportunity to speak, there is a three-minute limitation per person. State law prohibits the Board from discussing or taking action on any item not listed on the present posted agenda. If necessity requires an item may be placed on a future Board Agenda.
- IV. Consider for Approval Previous Board Meeting Minutes** *Robert Orzabal*
- A. Board Meeting Minutes for November 17, 2023
 - B. Executive Board Meeting Minutes for December 18, 2023
- V. Financial Reporting of Workforce Services** *Michelle Spittler*
- VI. Board Meeting Overview** *Robert Orzabal*
Vonda Morrison
- A. Contracted Measures & Program Director Report
 - B. Local Board Goals Report
 - C. Monthly Program Summary Reports
 - D. Monitoring Reports
 - E. Executive Directors Report *Michael Parks*
 - F. Presentation to Workforce Board *Michael Parks*

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VII. Agenda

- A. Recommend Approval of Metrix Learning Systems Policy *Karen Sanders*
- B. Recommend Approval for Memoranda of Understanding between the Brazos Valley Development Board and Key Partnerships *Barbara Clemmons*
- C. Recommend Approval of Expenditures Related to the Board Service Awards Service to Job Seekers up to \$75,000.00 *Vonda Morrison*

VIII. Executive (Closed) Session

Robert Orzabal

The Board reserves the right to conduct a closed meeting to discuss any posted agenda items as authorized by law under Government code §551, such as to receive legal advice concerning the agenda item as permitted by government Code §551.071. The Board may also meet in open session to take action on a matter considered in the closed meeting as required by Government Code §551.102.

- A. Discussion of Items in Executive (Closed) Session – *If Needed*
- B. Return to Open Session with Stating of Actions Taken
 - 1. All final votes, actions or decisions made during the Executive (Closed) Session shall be presented in open session.
 - 2. Executive (Closed) Session requires that minutes be certified.
- C. Consider for Approval Executive (Closed) Session

IX. Non-Action Items

- A. Acronyms
- B. Announcements & Other Business
- C. Board Meeting Evaluation Forms-*Handout*
- D. Travel Voucher – *Handout*
- E. Final Roll Call

Robert Orzabal

X. Adjourn

Note:

The Board will provide information for public participation and/or comments in its' Board Meeting Agenda via conference call line or other means of virtual attendance. This is in accordance with guidance issued on March 16, 2020, by the Texas Governor and Attorney General regarding the suspension of Open Meeting laws (Texas Government Code Section 418.016), and in light of the Disaster Declaration issued for the State of Texas limiting public gatherings to ten (10) people. The agenda will be available on the Board's website, <http://bvjobs.org/about-us/board-meeting-agendas>, the meeting will be recorded and minutes will be made available to the public at the same location.

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